



LLANDOVERY TOWN COUNCIL

CYNGOR TREF LLANYMDDYFRI

MINUTES

MEETING OF A MEETING HELD IN THE TOWN HALL, LLANDOVERY
ON MONDAY 18 April 2016 AT 7:00 PM.

CYNHELIR CYFARFOD YN NEUADD Y DREF LLANMYDDFRI
AR NOSLUN, ERBILL 18 2016 AM 7:00 YH.

1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU

None Submitted – Full Council Attendance

2. DECLARATIONS BY COUNCILLORS OF ANY PERSONAL AND/OR PREJUDICIAL INTERESTS/ DATGANIADAU GAN GYNGHORWYR O UNRHYW FUDD PERSONOL NEU/AC ARIANNOL

Cllr Paul. Item 9.6 – as an ex-user and, potential future user of the Hub Cllr Paul will not vote on any proposals relating to the running or management of the Business Hub.

3. CONFIRMATION OF MINUTES OF THE LAST MEETING / CADARNHAU'R COFNODION

1. The Draft Minutes from the Council Meeting of 21 March 2016 were approved as a correct record.
2. The minutes of the Llandoverly Regeneration Meeting held with Carmarthenshire County Council on 4 April 2016 were received and noted.

4. POLICE MATTERS & REPORT / ADRODDIAD YR HEDDLU – MATERION

1. PCSO Stephen Griffiths was in attendance and delivered a verbal report to the Council. Details of the latest crime and incidents statistics for Llandoverly were conveyed to Members. The number of crimes remains very low.
- The Mayor thanked PCSO Griffiths for his attendance and, he left the meeting.

5. MAYOR'S REPORT / ADRODDIAD Y MAER

Date	Event
21-03-16	Chair, Town Council Meeting
04-04-16	Chair, Meeting with CCC re. Llandoverly Environment Enhancement Project/Llandoverly Action Plan & Regeneration of the Town
11-04-16	Flowers in Bloom Meeting

6. COUNTY COUNCILLOR'S REPORT / ADRODDIAD Y CYNGHORWR SIR

1. Cllr Jackson delivered a verbal update on current matters.

7. COMMITTEE REPORTS / ADRODDIADAU PWYLLGORAU

7.1 Llandoverly in Bloom Committee

The Minutes of the LIB Committee meeting of Monday 11 April – were received. It was resolved to accept the Sub-Committee recommendations of Items 4,5,6,7 and 8 within the minutes:-

- (4) That the Tender for the Site Maintenance contract for 2016-17 from Alan Morgan be accepted
- (5) That the Tender for the Llandoverly in Bloom Contract for 16-17 from Alan Morgan be accepted.
- (6) That retrospective approval be granted for the payment of the CCC Invoice relating to Hanging Baskets for 2015.
- (7) That the sum of £500 be added to the LIB Budget to accommodate the increased cost of CCC Services
- (8) That the sum of £30.00 be added to the LIB Budget to accommodate the increased LIB and Site Maintenance Costs for 2016-17.

7.2 Llandoverly Hub Committee

The minutes of the Llandoverly Hub Committee meeting of Friday 15 April were received and noted. It was resolved to accept the recommendations of the Sub-Committee (See Item 9.6 below)

8. TOWN CLERK'S REPORT / ADRODDIAD Y CLERC Y TREF

1. The Town Clerk's Report for February 2016 was received and noted

9. MATTERS ARISING / UNRHYW FATER ARALL

1. It was resolved that Cllr Blud become the next Deputy Mayor for 2016/17
2. The Proposers and Seconders for the Mayors Installation Ceremony were agreed.
3. An update on the proposed Llandoverly Fireworks Display was received from Cllr Blud:-
 - a. The event will take place on the last weekend of October at the Castle Mound (TBC).

b. The Firework Display Committee will ensure that the necessary Insurance Policies are in place.

c. Committee to notify the Town Clerk of space requirements at the Car Park.

4. It was resolved that Mayoral Robes can be worn at the Llandovery Carnival. The LTC Protocol Document to be annotated as required.

5. The Roles and Responsibilities of the Town Clerk were reviewed (The Town Clerk left the meeting for the duration of the discussion). It was resolved that a Sub-Committee be formed comprising Cllrs, Burgess, Long & Sear plus the current and previous Town Clerk and a meeting arranged to resolve the requirements of The Responsible Finance Officer (RFO) position in order to separate the role from that of the Town Clerk. The Mayor and the Mayor Elect to meet with the former Town Clerk to discuss the proposed changes.

6. The ongoing situation regarding the Business Hub was discussed and considered by the Council. It was resolved that the Council would accept the recommendations of the Hub Sub-Committee contained within para 6, 7 and 8 from the minutes of the 15 April 2016

(5). It was resolved that, LTC terminate the lease with the current leaseholder at our earliest opportunity. If required a Solicitors letter giving the required notice is to be sent and, to this end the Clerk was authorised to consult and instruct the Council's Solicitor accordingly.

(6). It was resolved that LTC vary the price for the use of the Hub and that the cost to Users be set at a fixed cost of £100 a month, The Hub can also be used on an Ad-Hoc basis for an hourly charge rather than full or, half days.

(7). It was resolved that LTC cease to finance the cost of Cleaning and, Window Cleaning at the Hub and that the requirement for users to conduct their own cleaning be written into any future Agreements/Leases.

7. Tenders submitted in respect of essential Maintenance work at the Hub were considered. It was resolved that the Contract for the work as contained within the SOW be awarded to M. Hill.

8. An update regarding the ongoing negotiations for the future of Pantycelyn Hall was received. It was resolved that the Council would ask the Property Services at CCC to proceed to the next stage and, to draw up a lease.

9. An update to the situation regarding the current prevalence of Dog Fouling within Llandovery was received. Cllr Burgess has secured a number of posters and stickers for distribution. Cllr Jackson stated that there are new posters being produced and that he would make arrangements for LTC to receive some.

10. It was resolved that future Agenda's would contain a section for Funding in order that Funding Leads could be presented, captured and personnel allocated to making application.

11. A presentation was made by Mr Mike Stephens on the "Festival of Celts" along with a proposal that the event move to Llandovery.

a. The Event would take place in August 12, 13 & 14th (TBC)

b. Proposed use of Sports Pitches, Arches, Market Square (TBC)

c. Possibility of 800-1000 attending with between 100-200 requiring Camping Site access or, Hotel Accommodation.

d. Events/Activities taking place include; Music, Poetry, Readings, Work-Shops etc.

It was resolved that the event would have the support of the Council if the organisers decided to move it to Llandovery and, that a letter should be sent from the LTC stating this fact along with a request that the Council receive regular updates regarding progress and organisation milestones.

10. ACCOUNTS / CYFRIFON

1. It was resolved that the schedule from the Clerk relating to income totalling £2327.91 and payments totalling £7,277.04 for the period 1 to 31 March 2016 be noted and approved.

2. The Consolidated Statement of Accounts and the Budget Summary as at 31 March 2016 for approval prior to Audit were considered and approved.

3. It was resolved that the recommended adjustments (Below) for the 2016/17 Budget within the Clerks report be implemented.

A. EXPENDITURE EXCLUDING THE HERITAGE CENTRE/HUB

04 Petty Cash	-	+£76.86 outstanding invoice from 2015
10 Christmas Lights	-	+£575.00 Invoice for 2015 still not received from Electrician
12 LIB (CCC)	-	+£500.00 Increase in CCC Service Cost
12 LIB (Contract)	-	+£30 Increase in Contract Costs
16 Donations	-	+£200.00 Donation to Llandovery Bike Wk-End
27 Inter Bank Transfers	-	+£5,040.11 lost income from BBNP & Indycube
(In line 27 of the proposed 2016-17 Budget above, this is additional to the already agreed £5,000)		

B. EXPENDITURE THE HERITAGE CENTRE/HUB ONLY

11 Maintenance	-	£1550.00 Essential maintenance to walls/windows and doors
16 Legal Fees	-	£800.00 Legal Fees for the drawing up of leases.

C. INCOME – The Heritage Centre (Please note, these are minus figures)

89 BBNPA Rent to come	-	-£2500.00 result of cost neutral agreement
91 BBNPA Recharges to come	-	£1678.72 result of cost neutral agreement

11. FINANCIAL REQUESTS / CEISIADAU CYLLIDOL

1. It was resolved that a donation of £100 be made in response to a non-specific request for funding from Llanwrda Cricket Club.
2. A non-specific request for funding from Age Cymru was tabled

12. CORRESPONDENCE / GOHEBIAETH

1. Posters and Leaflets were received promoting the elections on 5 May, these were made available for members at the meeting.
2. Invitations to attend the Young Farmers Annual Rally at Carmarthen Showground were received, the event will be attended by Cllrs Blud and Cllr Long. If Cllr Long is unable to attend, Cllr Burgess will replace him.
3. A letter (e-mail) of thanks for the £200 Contribution from the organisers of the Llandovery Motorbike Weekend was received and noted.

13. REGENERATION - ACTION POINTS


A letter is to be sent from LTC to CCC requesting an update on the following points arising out of the Regeneration Meeting of 4 April 2016:- Signage, War Memorial/Broad Street, Repairs to Wall on Broad Street, Maintenance on Arches under Town Hall, Painting of Chain & Swan Bridge, Living Wall on Bridge, Raised Flagstones which were replaced with Tarmac.

14. NEWS FROM THE TOWN HALL

- a. The Monument situated on the A40 east of Llandovery commemorating the Mail Coach Crash of 1835 is to be renovated shortly by The Postal Museum. The stonework will be cleaned and lettering painted and the railings repaired. Funding being available, it is hoped to have an interpretation board telling the story with a picture of the monument in its original state.

15. ANY OTHER BUSINESS - AT THE DISCRETION OF THE CHAIR - FOR INFORMATION ONLY / UNRHYW FATER ARALL YN OL DISGRESIWN Y GADAIR – GWYBODAETH YN UNIG.

- a. The Queen's 90th Birthday Beacons Event will take place on Thursday 21 April 2016. The lighting of the Beacon will take place at 20:30.
- b. The current meeting will be the last full Town Council Meeting over which the Cllr D Burgess will preside. The Mayor thanked the Councillors for all the help and support received during her year's tenure as Llandovery Mayor.
- c. Any motions the Town Council wish to put to One Voice Wales AGM in October are to be submitted by 01-07-16. Two motions per member councils allowed.
- d. The Party in the Square will be held on the 11-06-16: this will be advertised in the May 'Post'
- e. The Friday bus to Brecon will now not commence service until autumn 2016
- f. A Political Question & Answer session will be held at Llandovery College on 19-04-16. All welcome
- g. The Llandovery in the Heart of Wales' pamphlet to be distributed to business & tourism outlets by those who are able to do so.
- h. 'Clean-up Day' Llandovery with 'Keep Wales Tidy' Group was held on the 8th & 15th April 2016.



Stephen C D Carter
Clerk to Llandovery Town Council
19 April 2016

