



## LLANDOVERY TOWN COUNCIL

## CYNGOR TREF LLANYMDDYFRI

### MINUTES OF MEETING HELD IN THE TOWN HALL, LLANDOVERY ON MONDAY 14 APRIL 2014 AT 7.00 PM.

### COFNODION Y CYFARFOD BLYNYDDOL A GYNHALIWYD YN NEUADD Y DREF, LLANYMDDYFRI AR NOSLUN, EBRILL 14 2014 AM 7.00 YH.

**COUNCILLORS PRESENT:** Chairing the meeting: The Mayor, Cllr Rees.

Councillors: Cllrs Jackson, Jones, Blud, Nigel Burgess, Wright, Dorothy Burgess, Logsdail, Long, Wathan, and Morgan.

**1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU**

Cllrs Smith, Hudson, and Thomas.

**2. DECLARATIONS BY COUNCILLORS OF ANY PECUNIARY & NON-PECUNIARY INTERESTS / DATGANIADAU'R AELODAU O DDIDDORDEBAU PERSONOL**

Cllrs Blud and Jones declared an interest in item 11. 2.

Cllrs Dorothy Burgess, Nigel Burgess, and Jones declared an interest in item 11. 3.

**3. CONFIRMATION OF MINUTES OF THE LAST MEETING / CADARNHAU'R COFNODION**

It was **resolved** that the minutes from 17 March 2014 be approved as a correct record.

**4. POLICE MATTERS & REPORT / ADRODDIAD YR HEDDLU – MATERION**

PC Howie Davies and PCSO Dion Parsons in attendance. Details of the latest crime and incidents statistics for Llandovery were conveyed to Members. The number of crimes remains very low.

PC Davies provided positive feedback about a surgery held by Mr Christopher Salmon, Police Crown Commissioner, in the Castle Hotel in March, and a routine visit to the town by the Public Protection Team, which has received no complaints recently about dog fouling. Cllr Jackson stated that dog fouling is still an issue in the town, and informed members that the Police can issue penalty tickets to the owners of offending animals. PC Davies was informed that the Council is informed about the licence conditions of every pub in the town.

PCSO Parsons provided updates on the anti-social behaviour involving cars in the Castle car park, and the problem of parking adjacent to the junction of High Street and Bridge Street. Both situations seem to have improved, but it was contended that with regard to the latter, there are still times when parking causes problems. With regard to the pedestrianised area of the Market Square, PCSO Parsons will be placing warning slips on offending vehicles, and parking which was considered to constitute an offence was brought to the attention of PC Davies.

The Mayor thanked PC Davies and PCSO Parsons for attending, and they left the meeting.

**5. MAYOR'S REPORT / ADRODDIAD Y MAER**

March 2014

- 17 Chair, Town Council Meeting.
- 19 League of Friends meeting.
- 27 School Governors meeting in Llandybie.
- 31 Chair, Planning Committee Meeting.
- 31 Llandovery Town Council Hub Committee meeting.

April 2014

- 7 Llandovery in Bloom Committee meeting.
- 10 School Governors meeting in Carmarthen.
- 11 Mayor's Ball, Castle Hotel.

**6. COUNTY COUNCILLOR'S REPORT / ADRODDIAD Y CYNGHORWR SIR**

Cllr Jackson informed members that the Post Office in Rhandirmyn had closed.

**7. COMMITTEE REPORTS / ADRODDIADAU PWYLLGORAU**

**7. 1. Planning Committee / Pwyllgor Cynllunio**

- 1. The minutes from the meeting on 31 March 2014 were noted.

**7. 2. Hub Committee / Pwyllgor Hub**

- 1. The minutes from the meeting on 31 March 2014 were noted, and the recommendations at items 4, 6 and 7 in the minutes were considered.

It was **resolved** that the recommendations in the minutes at item 4 (that a meeting room be created by the installation of a soundproof partition on the ground floor) and 6 (that Richard Evans be consulted to advise on what improvements can be made to the lighting) be approved.

Item 7 (concerning branding) was referred back to Committee for further consideration.

### **7. 3. Llandovery in Bloom Committee / Pwyllgor Gwyl Flodau, Llanymddyfri**

1. The minutes from the meeting on 7 April 2014, and the recommendations at items 4.1 and 4.2 in the minutes were considered.

It was **resolved** that the minutes be noted, and that the recommendations at items 4. 1. (that the tender from Alan Morgan for the Site Maintenance contract for 2014 should be accepted), 4. 2. (that the tender from Alan Morgan for the Llandovery in Bloom Contract for 2014 should be accepted), be approved.

### **8. TOWN CLERK'S REPORT / ADRODDIAD Y CLERC Y TREF**

The Town Clerk's Report for April 2014 was noted.

### **9. MATTERS ARISING / UNRHYW FATER ARALL**

1. The Proposers and Seconders for the Mayor making ceremony were agreed.  
It was noted that seats should be reserved for honoured guests.
2. The resignation of Meirion Jones, Mace Bearer and action to recruit a replacement were considered.  
The Mayor informed members that Mr Jones had agreed to continue in post until a replacement is recruited.  
It was **resolved** that an advertisement to recruit another Mace Bearer should be placed in The Post.
3. The contents of a letter from the Head of Planning at Carmarthenshire County Council about the Carmarthenshire Biodiversity Action Plan was considered and noted.
4. An invitation from the Acting Deputy Monitoring Officer at Carmarthenshire County Council to send two representatives to a Code of Conduct Training session in May 2014 was considered.  
It was **resolved** that Cllr Dorothy Burgess and the Clerk would attend.
5. The contents of a letter from Head of Street Scene at Carmarthenshire County Council about their "Clean Up Carmarthenshire Campaign" was considered.  
It was **resolved** that the information should be disseminated to the schools, Scouts and Cubs, and other local groups.
6. Information from the Head of Transport and Engineering, Carmarthenshire County Council, about Safe Routes in the Communities Scheme was considered.  
It was **resolved** that the matter be referred to the Forward Planning Committee.
7. The idea of seeking free car parking for festivals, etc. was considered.  
It was **resolved** that the details be sought from the County Council.
8. A message from Collectif Arts de Bretagne who are in search of cultural exchanges with Wales was considered.

It was **resolved** that the matter be passed to Llandovery Twinning Association.

### **10. ACCOUNTS / CYFRIFON**

1. The schedule from the Clerk relating to income totalling £2,555.20, and payments totalling £7,480.91 for the period 1 to 31 March 2014 was considered.  
It was **resolved** that the schedule from the Clerk be noted and approved.
2. The Consolidated Statement of Accounts as at 31 March 2014 for approval prior to audit was considered and noted.
3. The revised budget for 2014-15, taking into account the actual year-end balances, was considered.  
It was **resolved** that the revised Budget for 2014-15, as presented by the Clerk, be approved
4. The purchase of a stock of Past Mayor medals was considered.  
It was **resolved** that six medals be purchased.
5. The content of a letter from The Prime Minister concerning the new Employment Allowance was noted.
6. Confidential Session in the absence of press and public under the Public Bodies (Admission to meetings) Act 1960:
6. 1. Quotes for the renewal of the Council's insurance policy in May 2014 were considered.  
It was **resolved** that the quote from Zurich Municipal for a long term agreement be accepted for renewal in May 2014.
6. 2. Revising the Cleaner's contract to clean the Hub was considered.  
It was **resolved** that the cleaner's offer to increase the frequency of cleaning to 5 days per week with effect from 7 April 2014 be accepted, and that a revised contract be issued accordingly.
6. 3. The receipt of an invoice from The Assembly Rooms Trust for use of the Rhys Pritchard Memorial Hall on 10 March 2014 was noted.  
It was **resolved** that the invoice should be paid by the Council and the Clerk reimbursed..

6. 4. Quotes for the installation of a partition to create a meeting room in the Hub were considered.  
It was **resolved** that options 3 and 4 in the quote from Haydn Hudson Builders be accepted on the grounds of cost.
6. 5. A quote to install pendant lights in the Hub was considered.  
It was **resolved** that the quote from Richard Evans Electrical Ltd be accepted.

#### **11. FINANCIAL REQUESTS / CEISIADAU CYLLIDOL**

1. The donation decision taken at the March 2014 meeting, when it was resolved that £50 be donated to The Golden Jubilee Charity Account in respect of the Ecumenical Service of Commemoration at Carmarthen Park on 3<sup>rd</sup> August 2014 being organised by Mr Richard Goodridge was ratified. Cllr Wathan voted against the ratification.
2. The donation decision taken at the March 2014 meeting, when it was resolved that £100 be donated to Llandovery Twinning Association was ratified.

*NOTE: Cllrs Dorothy Burgess, Nigel Burgess and Wright left the meeting.*

3. A request from Llandovery & District Carnival Association for funding was considered.

It was **resolved** that £500 be donated. To be ratified at the next meeting.

*NOTE: Cllrs Dorothy Burgess, Nigel Burgess and Wright re-joined the meeting.*

4. A request from Radio BECA for funding was considered.

It was **resolved** that the request be left on the table.

5. A request from Llanelli Deaf Club for funding was considered.

It was **resolved** that the request be left on the table.

6. A request from Hafan Dementia Care for funding was considered.

It was **resolved** that the request be left on the table.

**MEETING CLOSED AT 8.50 PM**