



## LLANDOVERY TOWN COUNCIL

## CYNGOR TREF LLANYMDDYFRI

### MINUTES OF MEETING HELD IN THE TOWN HALL, LLANDOVERY ON MONDAY 21 JULY 2014 AT 7.00 PM.

**COUNCILLORS PRESENT:** Chairing the meeting: The Mayor, Cllr Gill Wright,  
Councillors: Jackson, Jones, Wathan, Morgan, Rees, Long, Nigel Burgess, Dorothy Burgess, Smith,  
Blud, and Hudson.

#### **1. APOLOGIES FOR ABSENCE**

Cllrs Thomas and Logsdail.

#### **2. DECLARATIONS BY COUNCILLORS OF ANY PERSONAL AND/OR PREJUDICIAL INTERESTS**

None.

#### **3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

1. It was **resolved** that the minutes from 12 June 2014 be approved as a correct record.  
Cllr Morgan asked Members to note that the figure used in the proposal for the resolution should have been £160,000.
2. It was **resolved** that the minutes from 16 June 2014 be approved as a correct record.

#### **4. POLICE MATTERS & REPORT**

PC Howie Davies and PCSO Dion Parsons in attendance. Details of the crime and incidents statistics for June for Llandoverly were conveyed to Members. The number of crimes remains very low. Details of the current local police numbers and the decision that the town's police station is safe for the time being were also conveyed to members.

In response to questions about repeated failures of the level crossing gates, PC Davies informed members that the matter is a drain on Police resources, but the road has to be closed at such times.

PCSO Parsons provided an update on a recent Crime Prevention Initiative, which included the marking of bicycles, and the parking issue at the junction of High Street and the Myddfai road.

The Mayor thanked PC Davies and PCSO Parsons for attending, and they left the meeting.

#### **5. MAYOR'S REPORT**

June 2014

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|----|--|
| 16 | Chair, Town Council meeting  |
| 16 | Planning Committee meeting   |
| 20 | Zero Carbon Workshop at YMCA   |
| 24 | Meeting at Llandoverly College to discuss College engagement with needs of the Town. |
| 26 | Art and Design exhibition at Ysgol Bro Dinefwr, Pantycelyn Campus                    |
| 28 | Parade and Church Service in commemoration of Armed Forces Day                       |
| 28 | Glasallt Fawr open day   |
| 28 | Blaenos House Care Home open day   |
| 30 | Planning Committee meeting   |

July 2014

- |    |  |
|----|--|
| 3  | Hub launch in association with Indycube and the opening of the meeting room        |
| 6  | Llandoverly Hospital Strawberry Tea event  |
| 7  | Interviews for Llandoverly Heritage/Hub job  |
| 14 | Planning Committee meeting   |
| 15 | Interviews for Llandoverly Heritage/Hub job  |
| 17 | AGM of Scouts  |
| 17 | Meeting arranged by Transition Towns which included talk about Heart of Wales Line |
| 19 | St. Barnabus Church, Rhandirmwyn, for Charity event                                |
- In response to queries, the Mayor informed members that the meeting on 24 June was about the College's desire to contribute to the town including providing students the opportunity to take part in service to the community, and the meeting on 17 July had focussed on a feasibility study to be reported to the Welsh Government and plans for the Heart of Wales line for the next 3 years.

#### **6. COUNTY COUNCILLOR'S REPORT**

Cllr Jackson informed members:

- that the Welsh Government would be imposing further cuts in finances on local authorities over the next 4 years, and it is feared that a number of non-statutory services may not continue.
- the contractors working on the new school in Llandeilo have issued a newsletter which is available to see.

## 7. COMMITTEE REPORTS

### 7.1. Planning Committee

1. The minutes from the meeting on 16 June 2014 were noted.
2. The minutes from the meeting on 30 June 2014 were noted.
3. The minutes from the meeting on 14 July 2014 were noted.

## 8. TOWN CLERK'S REPORT /

The Town Clerk's Report for July 2014 was received and noted.

## 9. MATTERS ARISING

1. The intended resignation of the Clerk was considered.

The Clerk stated his desire to finish as Clerk by the end of December 2014, but offered to continue as Responsible Financial Officer (RFO). The Clerk will meet with Cllr Jones, Smith and Long to examine how the roles of Clerk and RFO might be split to work effectively. The vacancy will be advertised in "The Post" and with flyers around the town.

2. Action to publicise forthcoming events in the town was considered.

It was agreed that details of whatever needs to be promoted should be sent to The Post and the South Wales Guardian. The use of social media was also suggested, but in the absence of Cllr Logsdail, no conclusions were reached.

3. Quotes for translation services were considered.

The Council has already agreed that the minutes of the scheduled monthly meetings should be translated into Welsh and put on the website. The Clerk had obtained 3 quotes for translation services, from Menter Bro Dinefwr (Llandeilo), Cyfieithu Cymunedol (Llanrwst), and the County Council, all based on a rate + VAT per 1,000 words. Based on the lowest quote from Menter Bro Dinefwr, the estimated cost per year is £616.

It was **resolved** that the quote from Menter Bro Dinefwr be accepted on the grounds of cost and locality.

4. The minutes from meetings of Llandovery Heritage Board on 6 June and 1 July 2014 were received. Noted.

5. Proposals from the Llandovery Heritage Board meeting on 1 July 2014 were considered in the light of further guidance received from the Heritage Lottery Fund on 15 July.

It was **resolved** that:

- a. the Town Council obtains a Counsel's opinion to give the Council certainty as to the legal question mark surrounding the proposed transfer of the property under the grant of a minimum 25 year lease to the Charitable Incorporated Organisation.
- b. should the legal position be established which allows the transfer of the properties to the Charitable Incorporated Organisation, the Town Council tries to negotiate an option to buy the building attached to the Heritage Centre to secure the property so that the project can move forward with some assurance that that building can be included, subject to an agreed cost limit, and being able to pay in manageable instalments, and that Cllr Morgan handles the negotiations.
- c. if the legal position cannot be established in the short term or if there is a question mark over the Council's ability to transfer its property, the Town Council would consider selling the Heritage Centre to the project at market value.
- d. the Council does not buy the building attached to the Heritage Centre in any event.

6. Alterations to the lighting in the Tourist Information Centre part of the Heritage Centre were considered. The Clerk provided an update on the work to be done, which is not as extensive as at first thought.

It was **resolved** that the Clerk arrange for the necessary alterations up to a cost of £100.00.

7. Making an application to the County Council for free car parking for the Sheep Festival was considered

It was **resolved** that application be made.

8. The contents of an email from Carmarthenshire County Council regarding County's policies for enforcement and cancellation of parking offences

The contents were noted. Cllr Morgan undertook to summarise and place a notice in "The Post".

9. The contents of an email from Mr Steve Adams, new editor of the South Wales Guardian, was considered. Noted. Clerk to send Mr Adams' contact details to all members.

10. Applying for a Lottery Licence to support the Mayor's Charity and other fund raising activities was considered.

It was **resolved** that application be made.

11. The idea of engaging the services of a Marketing Assistant was considered.

It was **resolved** that the Council does not engage the services of a Marketing Assistant.

## **10. ACCOUNTS**

1. The schedule from the Clerk relating to income totalling £1,633.84, and payments totalling £11,849.92 for the period 1 to 30 June 2014 was considered.

It was **resolved** that the schedule from the Clerk be noted and approved.

2. The Consolidated Statement of Accounts and the Budget Summary at 30 June 2014 was received and noted.
3. The revised Budget for 2014-15 at 30 June 2014 from the Clerk was considered.

It was **resolved** that the revised Budget for 2014-15 at 30 June 2014 be approved.

4. The proposed adjustments to the Budget for 2014-15 from July 2014 from the Clerk were considered.

It was **resolved** that the revised Budget for 2014-15 from July 2014 be approved.

5. The retrospective approval of additional expenditure on the purchase of a fridge for the Hub was considered.

It was **resolved** that the Council pays for the fridge.

## **11. FINANCIAL REQUESTS**

1. The donation decision taken at the meeting on 16 June 2014, when it was resolved that £500 be donated to Llandovery Sheep Festival Committee for funding for the Sheep Festival 2014 was ratified.

## **12. CORRESPONDENCE**

1. A copy of "Yr Ardd" magazine from the National Botanic Garden of Wales was received and given to Cllr Jones for circulation.
2. The receipt of a letter from the Chief Executive of One Voice Wales was noted, and the Spring 2014 edition of "The Voice" was given to Cllr Nigel Burgess.
3. The receipt of a letter and Annual Report for 2013/14 from the Public Services Ombudsman for Wales was noted.

## **13. ANY OTHER BUSINESS**

1. The entry of water from the roof into the Hub had been reported.

Cllr Hudson undertook to investigate.

2. Funding for the Project Manager

A probable gap in grant funding had been identified. To be considered at the meeting in September.

3. Pictures for the meeting room.

Cllr Dorothy Burgess undertook to investigate what is in storage.

**MEETING CLOSED AT 8.55 pm**