



LLANDOVERY TOWN COUNCIL CYNGOR TREF LLANYMDDYFRI
MINUTES OF ANNUAL GENERAL MEETING HELD IN THE TOWN HALL, LLANDOVERY
ON THURSDAY 12 MAY AND MONDAY 16 MAY 2011 AT 7.00PM

COFNODION Y CYFARFOD BLYNYDDOL A GYNHALIWYD YN NEUADD Y DREF,
LLANYMDDYFRI AR NOS IAU 12 MAI 2010 A NOS LUN 16 MAI 2011 AM 7.00 y.h.

A. THURSDAY 12 MAY 2011

COUNCILLORS PRESENT: The Mayor: Nigel Burgess, Deputy Mayor: Pat Smith,
Councillors: Edgar Jones, Gina Jones, Elizabeth Thomas, Ann Hughes, Haydn Hudson, Helene Lovell, David Rees, Gill Wright, Dorothy Burgess, and Robin Ennion.

1. The Revd Ian Aveson opened with a prayer.
2. Apologies for absence – Cllr Jill Blud.
3. Cllr Nigel Burgess gave his retiring address.
4. Cllr Pat Smith proposed a vote of thanks to the retiring Mayor, seconded by Cllr Edgar Jones.
5. Cllr Pat Smith was elected Mayor for the next term of office and made the Declaration of Acceptance of Office.
6. The Reverend Ian Aveson accepted the appointment as Chaplain to the Mayor.
7. Cllr Jill Blud was elected Deputy Mayor for the next term of office.
8. Mr Richard Thomas was proposed and re-appointed as the Mayor's Sergeant-at-Mace.
9. Mr Meirion Jones was proposed and re-appointed as the Council's Sergeant-at-Mace.
10. Mr Joe Beard was proposed and re-appointed as the Council's Town Crier.
11. It was **resolved** that Llandovery Town Council continue as Trustees of the Rhys Pritchard Memorial Hall.
12. The Revd Ian Aveson closed proceedings with a prayer, and the Mayor declared the meeting adjourned until Monday, 16 May 2011.

B. MONDAY 16 MAY 2011

COUNCILLORS PRESENT: Chairing the meeting: The Mayor, Pat Smith,
Councillors: Jackson, Edgar Jones, Gina Jones, Nigel Burgess, Lovell, Wright, Dorothy Burgess, Rees, Thomas, and Hudson.

1. **APOLOGIES FOR ABSENCE / YMDDIHEURIADAU**
Cllrs Blud, Hughes and Ennion.
2. **DECLARATIONS BY COUNCILLORS OF ANY PECUNIARY & NON-PECUNIARY INTERESTS / DATGANIADAU'R AELODAU O DDIDDORDEBAU PERSONOL**
Cllr Gina Jones declared an interest in item 14.1.
3. **CONFIRMATION OF MINUTES OF THE LAST MEETING / CADARNHAU'R COFNODION**
It was **resolved** that the minutes from 18 April 2011 be approved as a correct record.
4. **POLICE MATTERS & REPORT / ADRODDIAD YR HEDDLU – MATERION**
No Police in attendance.
5. **VISITOR(S) / YMWELWR(S)**
None.
6. **MAYOR'S REPORT / ADRODDIAD Y MAER**

18 April	Chair, Town Council meeting
19 April	Rhys Pritchard Memorial Hall committee meeting
21 April	Prince's Trust All-day workshop, Castle Hotel
22 April	Young Farmers Club Concert, Ysgol Pantycelyn
29 April	Opening of Party on the Square, Market Square
3 May	'Sense of Place' Collabor8 workshop, Castle Hotel
5 May	Visit to Llandovery Luncheon Club, Dolau Bran
7 May	Macmillan Sponsored Walk, Market Square
11 May	Cwmaman Mayoral Installation, Garnant Park Golf Club
12 May	AGM and Mayoral Inauguration Ceremony.

12 May AGM, Mayoral Inauguration Ceremony and Civic Dinner at The Castle Hotel.
15 May Civic Service

The Mayor was congratulated on her inauguration, and thanked for the enjoyable Civic Dinner and Civic Service.

7. COMMITTEE REPORTS / ADRODDIADAU PWYLLGORAU

7. 1. Finance Committee / Pwyllgor Cyllid

1. A meeting of the Committee was arranged for 6 June 2011 in the Heritage Centre at 7.00pm.

7. 2. Heritage Centre Committee / Pwyllgor Canolfan Dreftadaeth

1. Cllr Thomas delivered a verbal report about the meeting on 6 May 2011 of the collaborative group formed to explore funding opportunities for the Heritage Centre.

It was **resolved** that the Town Council should take the lead in taking the project forward, and the matter was referred to the Forward Planning Committee.

2. A meeting of the Committee was arranged for 19 May in the Heritage Centre at 6.45 pm.

7. 3. Llandovery in Bloom Committee / Pwyllgor Gwyl Flodau, Llanymddyfri

1. The tender for the site maintenance contract was considered.

It was **resolved** that the tender for site maintenance contract be accepted.

7. 4. Informal updates (information only) / Adroddiadau anffurfiol (Gwybodaeth yn unig)

7. 4. 1. Heritage Centre Committee:

The Clerk informed Members that he had made arrangements for meetings with Ruth Coulthard, Visitor Services Manager, BBNPA in connection with the redesign and refurbishment project:

- Visit to the Waterfalls Centre at Pontneddfechan on 25 May 2011 – Cllrs Hudson and Edgar Jones.
- Meeting with Members at the Heritage Centre on 14 June 2011, 2.00pm – all who are available.

7. 4. 2. Forward Planning Committee:

Re The Riverside Walk

The Clerk informed Members that he had been chasing progress on the issue of the clearance of the Castle mound and riverside walk, and had been informed by the Assistant Grounds Maintenance Manager (Assets) at County, that he will be meeting with the contractor who will be doing the clearance work to go through the details on site. Cllrs Smith, Jackson, Edgar Jones, Nigel Burgess, Thomas and Hudson asked to be informed of the date time of the meeting.

8. TOWN CLERK'S REPORT / ADRODDIAD Y CLERC Y TREF

The Town Clerk's Report for May 2011 was received and noted.

9. MATTERS ARISING / UNRHYW FATER ARALL

1. The Committees and their membership were reviewed.

The list of Committee Membership was reviewed – Clerk to issue an updated list to all Members.

2. The Council's decision to sign up to The Covenant of Mayors Initiative was ratified, and the Mayor signed the form. Clerk to despatch the completed form to register.
3. Action to appoint formally a firm of solicitors to act on behalf of the Council, as and when required, was considered.

It was **resolved** that the Clerk contact Ieuan Morris-Dilwyns to establish their terms of business available to the Council, and also to invite Robert Christie of Hugh Williams Son & Co to a meeting to meet the Members.

4. The minutes of the meeting on 31 March 2011 of Llandovery and District Chamber of Commerce were received and noted.
5. The minutes of the meeting on 19 April 2011 of the Assembly Rooms Management Committee and the Statement of Accounts for the year ended 31 March 2011 were received and noted.
6. The notification of an application by Llandovery Chamber of Commerce for a Sustainable Tourism Grant for two information screens was received and noted. It was agreed that it is good the Council is being informed, and that the Chamber of Commerce is doing marvellous work.
7. In the absence of Cllr Ennion, the Clerk delivered his verbal progress report on action regarding Armed Forces Day on 25 June 2011.

Cllr Ennion had contacted the Warden of the College, which is unable to be involved this year.

Cllr Jackson stated that he had attended two Armed Forces Day events last year and both were poorly attended. It was agreed that the focus is still on the Armistice Day event, which is well supported.

8. Cllr Dorothy Burgess delivered a verbal report and a printed summary to Members on the Prince's Foundation for the Built Environment workshop on 21 April. Five attainable goals had been identified at the workshop, for which a letter of support was requested. With regard to tree planting, the point was made that this issue needs careful consideration to avoid wasted effort.

It was **resolved** that a letter of support be sent to the Prince's Foundation for the Built Environment.

9. The Mayor delivered a verbal report from the sub-committee which organised the Party on the Square on 29 April 2011. The event was a great success and within budget with the donations received. Thanks were expressed to those Councillors and others who contributed to the event. The Clerk was asked to send "thank you" letters to donors and helpers. Cllr Jill Blud was thanked for both directing the event and allowing her premises to be used for the Headquarters for the event.

The system for ensuring that commemorative mugs were given to all the local children present was severely tested, and a different system will have to be devised for another such occasion. One newspaper had not mentioned the fact that it was the Town Council which funded and organised the event, and the Mayor would write to the newspaper concerned to inform them.

10. ACCOUNTS / CYFRIFON

1. The schedule from the Clerk relating to income totalling £18,280.49, and payments totalling £5,778.44 for the period 1 to 30 April 2011 was considered.

It was **resolved** that the income in the aforementioned accounts be noted, and that the payments in the aforementioned accounts be approved.

2. The Consolidated Statement of Accounts and the Budget Summary at 30 April 2011 were received and noted.

11. FINANCIAL REQUESTS / CEISIADAU CYLLIDOL

1. To ratify the donation decision taken at the April 2011 meeting when it was resolved that £200 be donated to Marie Curie Cancer Care.

It was **resolved** that this donation be ratified.

2. A request from the Assembly Rooms Management Committee for the Council to reimburse the fee to insure the Rhys Pritchard Memorial Hall was considered.

It was **resolved** that the request should be granted.

3. A request from Llandovery & District Chamber of Commerce for funding towards the Llandovery Sheep Festival 2011 was considered.

It was **resolved** that £500 be donated.

12. PLANNING APPLICATIONS & PERMISSIONS / CEISIADAU A CANIATAD CYNLLUNIO

12. 1. Planning Applications Sought / Ceisiadau cynllunio

1. E/224643 – Full planning – Change of use of cottage from holiday let to fully residential – Holiday Let Pantglas, Pantglas, Llandovery, SA20 0UT.

Noted as approved.

2. E/24687 – Full Planning – Replacement retractable awning – 2 High Street, Llandovery.

It was **resolved** that this application be approved.

3. E/24688 – Listed building – New hand written signage to existing fascia: Replacement retractable awning – 2 High Street, Llandovery.

It was **resolved** that this application be approved.

12. 2. Planning permissions granted / Ceisiadau cynllunio wedi eu caniatáu

1. E/23825 – Full Planning – Renovation of two self-contained flats – 2 Victoria Crescent, Llandovery.
2. E/23994 – Listed Building – Renovation and alterations to a Grade 2 listed building – Castle Hotel, Llandovery.

All the above were noted.

13. CORRESPONDENCE / GOHEBIAETH

1. Letter of thanks from Joe Beard, Llandovery Town Crier read out / noted.
2. Information about the Community and Town Councils Survey 2010: Findings Report - noted.

**14. ANY OTHER BUSINESS - AT THE DISCRETION OF THE CHAIR - FOR INFORMATION ONLY /
UNRHYW FATER ARALL YN OL DISGRESIWN Y GADAI – GWYBODAETH YN UNIG.**

1. Letter from Ysgol Pantycelyn Action Group (YPAG)
The letter was received only 2 hours before the meeting. The receipt of the letter was discussed, but no “new” decisions were (or could be) made. The resolution made at the meeting of the Council in June 2010 to support the approach by YPAG to a barrister to seek legal opinion was reaffirmed.
2. Cllr Hudson reported that he had been approached by residents about cars not stopping at the pedestrian crossing in Queensway. The paintwork on the road has worn. Clerk undertook to report to the police and make enquiries with the appropriate authorities.
3. Cllr Nigel Burgess reported that the black horizontal surfaces on the equipment at Green Lodge Play Area are powdering, and leaving black marks on the children's skin and/or clothing. Clerk undertook to report to County.
4. Cllr Wright reported that the Royal Mail Monument on the Brecon Road is to be repaired by a collaboration of Royal Mail Heritage, Brecon Beacons National Park Authority and Channel 4 TV.

MEETING CLOSED AT 8.45 pm