



LLANDOVERY TOWN COUNCIL

CYNGOR TREF LLANYMDDYFRI

MINUTES OF MEETING HELD IN THE TOWN HALL, LLANDOVERY ON MONDAY 15 JUNE 2009 AT 7.00PM

COFNODION CYFARFOD NOSLUN, MEHEFIN 15ed 2009 AM 7.00YH YN NEUADD Y DREF, LLANYMDDYFRI

Declaration by Councillors of any Pecuniary & Non-Pecuniary interests entered in the record book before commencement of the meeting.

Cllr Ivor Jackson declared an interest in item 10 – Planning.

COUNCILLORS PRESENT: The Mayor: Helene Lovell, Deputy Mayor: Nigel Burgess, Councillors: Ivor Jackson, Gina Jones, Ann Hughes, Pat Smith, Maureen Williams, Elizabeth Thomas, Haydn Hudson, Robin Ennion, Diane Fontenoy, Allan Stather.

VISITOR

Louise Draycott from Prime Cymru addressed the meeting about:

- the purposes of the organisation,
- Market Square litter pick event on 18 June, and
- Presentation event – HRH Prince Charles' presentation to 1000th volunteer on 22 June 09 in Market Square.

The Mayor thanked Louise for attending and she left the meeting.

1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU

Cllrs Edgar Jones and Phillip Bridger.

2. CONFIRMATION OF MINUTES / CADARNHAU'R COFNODION

Minutes from 18 May 2009.

Cllr Thomas proposed that the minutes from the 18 May 2009 be accepted.

Cllr Smith seconded the proposal. All were in favour.

3. POLICE MATTERS & REPORT/ ADRODDIAD YR HEDDLU - MATERION

PC Howie Davies gave updates on the recent crime figures, the Carnival, and the Ban or Be Banned Scheme (for which he requested the Council's continuing support), and stated his views on the CCTV facilities in the town. The Mayor informed PC Davies about her meeting with the Chair of the BoBB Committee - a good relationship now exists, and is moving forward.

PC Davies also raised the matter of the forthcoming Small Nations Festival (SNF), and the issues that he thought the Council should be aware of and consider.

Cllr Thomas proposed a meeting with the SNF organisers.

Cllr Ennion seconded the proposal. All were in favour.

PC Davies advised the meeting about the privacy rights of suspects of crime during an ongoing investigation – the outcome of a case is usually reported in the press.

Cllr Hudson asked PC Davies about the mobile police station whilst the police station is closed. PC Davies gave his assurance that the level of service will not be reduced, and undertook to raise the "level of presence" of the mobile station with his Inspector.

Cllr Jackson raised the issue of the Police and Communities Together (PACT) initiative – there are monthly meetings to which members of the community are invited.

The Mayor thanked PC Davies for attending, and he left the meeting.

4. MATTERS ARISING FROM LAST MEETING / MATERION - YN CODI

1. Re Matters Arising from Last Meeting, 1. – Meeting with Chair of the BOBB Committee.
Mayor gave feedback on her meeting with Stevie Watson. Cllr Gina Jones reiterated that the relationship between the Council and the Committee was moving forward.
2. Re Matters Arising from Last Meeting, 2. – Letter to be sent to Garry Price re his lack of

response to Clerk's email - update.

Clerk received email from Mr Price on 9 June 09, apologising for any confusion about his not replying the Clerk's original email - he thought his verbal update at the time had been sufficient. Mr Price has provided draft documents (relating to activities and opening times, etc.) on the progress being made at the Pool – for information only. (Cllr Jackson produced example documents.) Mr Price offered his assurance to Members and the community that his team is working hard to improve the quality of service at the pool, and he has undertaken to keep the Council updated on further progress. The Clerk had spoken to Mr Price since, and he has indicated that he is willing to attend a meeting to give an update.

Cllr Thomas proposed that Mr Price be invited to attend a meeting.

Cllr Smith seconded the proposal. All were in favour. Clerk to action

Cllr Jackson said that the Council needs to support the Pool, and he understood there is still a lack of qualified staff at weekends. Cllr Fontenoy and the Mayor suggested ideas to publicise the Pool.

3. Re Matters Arising from Last Meeting, 8. – Community Health Council – open meeting. Letter received from Chief Officer who will be delighted to give a presentation at an open meeting.

Cllr Hudson proposed that Cllr Maureen Williams oversee the organisation of this event

Cllr Thomas seconded the proposal. All were in favour.

4. Re Other Matters Arising, 1. – Arriva Vouchers. Vouchers sent to Mrs Illif on 21 May 09 – for information.

5. Re Accounts, re Item a. 7. (Insurance).

Clerk had established the precise terms of the Policy, which includes the Assembly Rooms and had sent a copy to Cllr Hudson. Cllr Hudson said that he had looked at the policy and everything looks in order.

Cllr Hudson proposed that the premium relating to the assembly Rooms should be paid.

Cllr Thomas seconded the proposal. All were in favour.

6. Re Financial Requests - Amman Valley Dementia Carers Support Group – further information. See 9. Financial Requests, 1. – below.

7. Re Planning Applications, 10a. – Llandovery College access to Dingat View - update.

On 19 May Clerk contacted the Planning Officer, who confirmed the planned road access is into Dingat View. In view of this, Clerk sent letter as agreed, rejecting the application.

Cllr Jackson said this case will come before the Full Planning Committee in a month.

8. Re Correspondence, 13 - Training for playground inspections.

Letter sent 29 May 09 – for information.

9. Re AOB, 2. "No Ball Games" notices – update – Cllr Jackson.

Cllr Jackson said he had seen the notice but it had not been put up yet.

10. Re AOB, 4a. (Lock) and 4b (Nets) – update – The Mayor.

The Mayor reported that a lock was put on the gate. Cllr Hudson reported that he had found the gate open. Cllr Jackson reported that since the gate was being locked, tennis players were having to crawl under the fence to retrieve the ball, and this was damaging the fence. Cllr Ennion suggested a self-closing spring should be fitted to the gate – this would be a matter for County.

Cllr Williams proposed that the lock be removed from the gate.

Cllr Hughes seconded the proposal. All were in favour.

11. Re AOB, 4d. Tidiness of the area by the tennis courts/ dog access prevention – update – Cllr Jackson.

Cllr Jackson reported that Policing Officers will be sent by County.

Cllr Hughes reported that the sign re dog fouling has been put up.

Cllr Hudson said he thought that County should be congratulated for the clean up job.

5. MAYOR'S REPORT / ADRODDIAD Y MAER

19 May Ysgol Rhys Prichard Assembly for European visitors.

19 May	Meeting with Llandovery Folk Dancing Association.
21 May	LADCA Tipit competition.
22 May	Meeting with Chair of BoBB Committee.
22 May	Meeting with HOWLTA.
23 May	Llandovery College Speech Day.
23 May	LADCA Krypton Factor.
24 May	Llandeilo Civic Service.
25 May	Meeting with Small Nations Festival Organiser.
25 May	Llandovery Carnival.
29 May	Llandeilo Mayor Making.
30 May	Cwmaman Mayor Making.
2 June	Lighting and Finance Committee meetings.
8 June	Meeting with Town Clerk.
8 June	Interview on Radio Cymru.
9 June	Meeting Handel Davies, Chairman Llandovery Rugby Club.
9 June	Rhys Pritchard Memorial Hall meeting.
10 June	Code of Conduct Training Event.
11 June	Meeting with Prime Cymru.
11 June	Broadcast on Radio Carms from Prime Cymru offices about the forthcoming visits of HRH Prince Charles to Llandovery.
11 June	Guest of Chairman of Carmarthenshire County Council at Llanelli Racecourse.
12 June	Broadcast on Radio Cymru about the forthcoming visits of HRH Prince Charles to Llandovery.

The Mayor produced the gifts she had been presented with by the European visitors on 19 May 09. It was agreed these should be kept / displayed in The Heritage Centre.

6. COMMITTEE REPORTS / ADRODDIADAU PWYLLGORAU

a) Heritage Centre / Canolfan Dreftadaeth

1. Update on the replacement of the Platform lift.

Cllr Gina Jones reported that the firm who has provided the cheaper quote, contacted Cllr Edgar Jones and told him they can't get the equipment to suit, and it looks like the equipment needs to go on the "inside" of the staircase – this would require changes to the Tourist Info Centre's layout by the stairs, and this will require negotiations.

Cllr Thomas proposed a meeting with BBNPA to discuss this.

Cllr Burgess seconded the proposal. All were in agreement. Clerk to action.

2. BBNPA - lease renewal – update.

Cllr Gina Jones reported that the Clerk has consulted solicitor and has received a written response recommending that the Council should be proactive on renewing the lease – if BBNPA legal team can do the lease quickly then, subject to it being approved, he sees no problems. However, if their legal team is inundated with work they should say so, and the Council should make a decision to give instructions to Solicitors to prepare a Lease on the Council's behalf.

Cllr Thomas proposed Clerk contact BBNPA and instruct Solicitor, as appropriate.

Cllr Hudson seconded the proposal. All were in agreement.

3. State of Courtyard Wall – update – Cllr Hudson.

Cllr Hudson reported the wall has been repaired.

4. Notice Board – damage update – Cllr Hudson.

Cllr Hudson reported that this is the subject of an insurance claim, but an incident number is required from the Police for that claim - Clerk to obtain this from PC Howie Davies. Cllr Hudson produced a quote from a supplier for a replacement Notice Board.

Cllr Jackson proposed a replacement be purchased.

Cllr Stather seconded the proposal. All were in agreement. Clerk to action.

b) Town Lights & Christmas Festivities Committee / Pwyllgor Goleuadau Nadolig

1. Report from meeting on 2 June.

Report read out by the Mayor.

2. The Mayor requested that the Open Meeting to discuss public lighting, pencilled in for 25 June,

be cancelled.

Cllr Burgess proposed that the meeting for 25 June 09 be cancelled.

Cllr Jackson seconded the proposal. All were in favour.

c) Llandovery in Bloom / Gwyl Flodan, Llanymddyfri

1. Really Welsh - Daffodil bulb offer. Bulbs ordered – for information.

Noted. Cllr Fontenoy suggested Prime Cymru be contacted when planting required.

2. Heritage Centre weeds – update.

Mayor and Clerk spoke to Contractor on 20 May. He had sprayed the weeds but the wet weather had prevented the spraying being effective.

3. Cllr Jackson reported on the progress on the renewal of the hanging basket hooks under the Town Hall.

4. Chair and Secretary of Committee.

Cllr Thomas proposed Cllr Smith for Chair and Cllr Fontenoy for Secretary of the Committee.

Cllr Williams seconded the proposal. All were in favour.

d) Public Seating Committee / Pwyllgor Eisteddleodd Cyhoeddus

1. Order for new seats and bench – update.

Clerk visited Peelweld on 28 May - goods to be ready within a few weeks – Cllr Hudson will be contacted when they are ready.

2. Seat cleaning and painting specification – update.

Cllr Gina Jones produced an updated list of seating and proposed works.

Cllr Thomas proposed the works be done.

Cllr Ennion seconded the proposal. All were in favour.

Clerk to draw up specification.

e) Footpath Committee / Pwyllgor Llwybrau

1. Update on Stiles order – update.

Clerk contacted supplier 27 May – goods to be delivered to the contractor the following week.

2. Letter to Network Rail – update.

This concerns footpath crossing. Fault now reported to Network Rail and in hand.

3. The state of the footpath between the Builth Road and Maesglas – update.

Clerk reported this to Contractor on 27 May. Weather issues.

4. Cllr Gina Jones raised the issue of the grass by Dolau Bran – it has been cut but the cuttings had not cleared.

Cllr Gina Jones proposed a letter be sent to the Environment Agency asking for the cuttings to be cleared and for the grass to be cut more often.

Cllr Fontenoy seconded the proposal. All were in favour.

5. Seat by the River Bran / Dolau Bran

Cllr Thomas proposed a new seat be put in this area.

Cllr Williams seconded the proposal. All were in favour.

f) Finance Committee / Pwyllgor Cyllid

1. Report from meeting 2 June – Consideration by Council of decisions agreed.

Cllr Hudson proposed all decisions agreed in Committee be passed.

Cllr Ennion seconded the proposal. All were in favour.

g) Emergency Group (FLAG)/ Grwp Argyfwng (FLAG)

Nothing to report.

h) Forward Planning Committee / Pwyllgor Cynllunio Blaenllaw

1. The Civic Trust for Wales – Invitation to participate in Open Doors 2009 – update.

The Mayor reported that the documents were given to the Town Crier - she will follow up.

2. Development of Council's own website with Llandovery College involvement – update.

Cllr Burgess reported he had met with the Bursar of the College and collaboration is ongoing.

Cllr Fontenoy proposed the Council investigates setting up its own website.

Cllr Gina Jones seconded the proposal. All were in favour.

Cllr Burgess undertook to obtain quotes for the next meeting.

3. Cllr Jackson raised the issue of the Riverside Walk.

Under a CCC "Tiny Town" masterplan initiative, there may be grant money available to take this

scheme forward, but the land needs to be owned by (or leased to) the Council. Cllr Ennion said this is an important issue. Clerk asked to investigate who owns the land.

i) Forum / Fforwm

1. CCTV issue.

a. Update on meeting with ADT.

Cllr Jackson reported on meeting, the proposed options and costs.

Cllr Thomas proposed the CCTV issue be reviewed afresh under the Forward Planning Committee.

Cllr Hudson seconded the proposal. All were in favour.

Cllr Ennion expressed his desire to be involved in the review.

Cllr Thomas proposed Cllr Ennion join the Forward Planning Committee for this purpose.

Cllr Fontenoy seconded the proposal. All were in favour.

The Mayor to set a meeting date and invite PC Davies.

b. Storvision, Germany - Cllr Hudson to report back.

Cllr Hudson reported that the Storvision product is top of the range and the firm is looking for installers in the UK.

Cllr Hudson proposed the Council do not follow this up any further.

Cllr Williams seconded the proposal. All were in favour.

2. Future of this Committee and closure of Forum Bank account.

Cllr Gina Jones said that the role for the Forum has come to an end, and undertook to set up a meeting to wind up the Committee.

Cllr Gina Jones proposed that the Forum Bank Account be closed.

Cllr Stather seconded the proposal. All were in favour.

j) Llandovery Web Site / Gwefan Llanymddyfri

See h) 2. above.

k) One Voice Wales / Un Llais Cymru

1. 2009 Conference and AGM. Any motions to be taken to the meeting?

Cllr Burgess requested Cllrs to consider items for the AGM.

2. Cllr Burgess reported on his attendance at the Area Committee meeting.

7. OTHER MATTERS ARISING / Unrhyw Fater Arall

1. Llandovery Sports Association – activity and bank account.

Cllr Thomas proposed that the Bank Account be closed and the money returned to the Council.

Cllr Hughes seconded the proposal. All were in favour.

2. Container in Assembly Rooms car park.

Cllr Hudson raised the issue of the sale of this container, the estimated value of which has been established. Terms of its sale were discussed and agreed.

Cllr Hudson proposed that the container be sold.

Cllr Ennion seconded the proposal. All were in favour.

8. ACCOUNTS / CYFRIFON

Accounts for approval

Cyfrifon l'w Cadarnhau

Out-going £

Allan Daliada £

Incoming £

Derbyniadau £

a. Town Council / Cyngor Tref

1. Balance of Mayoral Allowance (Paid 21 May 09)	1,192.16	
2. Town Clerk's Salary	422.04	
3. HM Revenue and Customs	121.19	
4. Town Clerk's expenses	60.21	
5. Admin Expenses/Sundries (Petty Cash)	34.79	
6. Assembly Rooms (Monthly Room Rental)	80.00	
7. Heritage Centre (Monthly Room hire)	80.00	
8. Heritage Centre for window cleaning		72.00
9. One Voice Wales (Conference fee)	60.00	
10. Alan Morgan (Hanging Baskets)	505.83	
11. Alan Morgan (Site Maintenance)	158.33	
12. Assembly Rooms (Hall hire 10 June 09)	20.00	
13. The Really Welsh Trading Co. (Bulbs)	40.00	

14. Ex-Clerk's Expenses (Telephone bill)	115.85	
15. British Telecom (Assembly Rooms telephone line rental)	100.31	
<u>b. Heritage Centre / Canolfan Dreftadaeth</u>		
1. BBNPA (Rent, Insurance and Rates)		4,205.78
2. LTC (Monthly Room Hire)		80.00
3. LTC for window cleaning	72.00	
4. CCC - Rates (3 rd payment)	229.00	
5. Donations (May 09)		112.65
6. Photocopying (May 09)		4.00
7. Lettings (May 09)		5.00
8. British Telecom (Alarm Line)	44.08	
9. British Telecom (Telephone line)	62.23	
10. Dawn Roderick (Cleaning)	80.00	

Re Item a. 15.

Cllr Stather proposed details of this invoice be clarified by the Hall Management Committee.

Cllr Ennion seconded the proposal. All were in favour.

Cllr Hudson proposed that the accounts be accepted 'en bloc'.

Cllr Smith seconded the proposal. All in favour.

9. FINANCIAL REQUESTS / CEISIADAU CYLLIDOL

1. Amman Valley Dementia Carers Support Group - Request for funding.

Cllr Hudson proposed that we give £50.

Cllr Gina Jones seconded the proposal. All were in favour

This is "First reading", and has to be ratified at the next meeting.

2. Small Nations Festival – request for funding.

Cllr Fontenoy proposed that we give £100.

Cllr Hudson seconded the proposal. All were in favour

This is the "First reading", subject to receipt of satisfactory Balance Sheet, and has to be ratified at the next meeting.

3. Llandovery Folk Dancing Association – request for funding.

Cllr Hughes proposed that we give £100.

Cllr Smith seconded the proposal. All were in favour

This is the "First reading", subject to receipt of satisfactory Balance Sheet, and has to be ratified at the next meeting.

10. PLANNING APPLICATIONS & PLANNING PERMISSIONS / CEISIADAU CYNLLUNIO a CANIATAD CYNLLUNIO

Planning Applications Withdrawn / Ceisiadau Cynllunio Wedi Eu Tynnu yn ol

None.

a. Planning Applications sought. / Ceisio Ceisiadau Cynllunio

E/21122 - Full Planning – External repairs/renovations – 15 Stone Street, Llandovery.

E/21151 – Full Planning – Internal alterations and repairs – 8 High Street, Llandovery.

BBNPA Ref 09/03174/FUL – Two storey extension with basement conversion – Fron Farm, Llandovery.

E/21216 – Full Planning – Change of use of former police station house to use as new police station.

Cllr Thomas proposed that the applications be approved.

Cllr Hughes seconded the proposal. All were in favour.

b. Planning Permissions Granted / Ceisiadau Cynllunio Wedi Eu Caniatu

E/20818 - Full planning – Detached house – plot between 31 & 33 Victoria Street, Llandovery.

Grant noted.

c. Planning Permission Refused / Ceisiadau Cynllunio Wedi Eu Gwrthod

None.

11. CORRESPONDENCE / GOHEBIAETH

1. Mrs M E Phillips – letter about accident in Llandovery.
Read out by the Mayor.
Cllr Ennion proposed a copy of the letter be sent to Highways Agency and The Castle Hotel.
Cllr Hudson seconded the proposal. All were in favour.
2. Llanwrda and Llansadwrn Country Women – letter about the town clock.
Read out by the Mayor.
Cllr Jackson reported that he had obtained an update from County – the project is now awaiting planning permission from the WAG. The funding is ring-fenced for the work (including electric winding of the clock) and exterior painting of the Craft Centre (colour not known).
3. CCC – Local Development Plan – consultation documents.
Issued for circulation.
4. Smart City Dressing – Vacant Unit Window Dressing.
Noted – No further action required.
5. Joe Beard, Town Crier – Letter of thanks for Honorarium.
Read out by the Mayor.
6. Mid and West Wales Fire and Rescue Authority – Draft Action Plan and Strategic Plan.
Noted.
7. CCC – Notification of Planning Applications.
A revised procedure for dealing with these was discussed. Cllr Jackson receives a weekly planning update which he will email to the Clerk for distribution by email or telephone/post.
Cllr Thomas proposed these new procedure be adopted.
Cllr Hughes seconded the proposal. All were in favour.
8. CCC – Notification of request for temporary road closure.
Noted. Cllr Ennion voiced his full support for the associated event (Rally Evolution).
9. WAG – Invitation to workshop to discuss proposals outlined in the Flood and Water Management Bill consultation document.
Noted.
10. Llandovery Young Farmers Club – Letter of thanks for donation.
Read out by the Mayor.

**12. ANY OTHER BUSINESS AT THE DISCRETION OF THE CHAIR
UNRHYW FATER ARALL YN OL DISGRESIWN Y GADAIR**

None.

MEETING CLOSED AT 10.10 PM