



**LLANDOVERY TOWN COUNCIL                      CYNGOR TREF LLANYMDDYFRI**  
**MINUTES OF EXTRAORDINARY MEETING HELD IN THE HERITAGE CENTRE, LLANDOVERY**  
**ON 1 SEPTEMBER 2009 AT 7.00PM**

**COFNODION CYFARFOD ANARFEROL , MEDI 1 2009 AM 7.00YH**  
**YN CANOLFAN TREFTADAETH, LLANYMDDYFRI**

The meeting was called by Mayor Helene Lovell to discuss:

1. Planning Application Consultation Number E / 21592 – Application for a lawful development certificate for an existing use – ice cream kiosk used as part of existing hotel.
2. The Council's system for dealing with planning applications.

**COUNCILLORS PRESENT:** The Mayor: Helene Lovell, Deputy Mayor: Nigel Burgess, Councillors: Ivor Jackson, Gina Jones, Ann Hughes, Pat Smith, Maureen Williams, Elizabeth Thomas, Robin Ennion, Haydn Hudson.

**APOLOGIES FOR ABSENCE / YMDDIHEURIADAU**

Cllrs Edgar Jones, Diane Fontenoy (previous engagement), Allan Stather (personal interest declared).

**1. Planning Application Consultation Number E / 21592**

This issue dates back to mid July 2007 when Cllr Thomas raised the matter during the July 2007 meeting. Planning permission had not been obtained. Following the July 2007 meeting, the Clerk had written to County to convey the Council's concerns.

Cllr Jackson reported that the latest position was that an Enforcement Notice had been served on 30 June 2009 requiring the owner to remove the structure or submit a planning application.

Cllr Jones said the situation had not been helped by County giving the owner the incorrect advice that planning permission was not required.

Although councillors were divided on the merits of the building as such, it was recognised by all that the planning system must be adhered to.

Cllr Ennion pointed out that this is an application for a lawful development certificate, and

- the existing use is not lawful – it is in contravention of an Enforcement Notice to remove,
- the development took place around July 2007 and, therefore, has **not** been substantially completed for at least four years before the date of the application for a lawful development certificate.
- Also, the existing development is not ancillary to the Castle Hotel, which is a Grade II Listed Building in a conservation area, and the ice cream kiosk is totally out of keeping with the listed building.

Cllr Ennion proposed that a letter be sent to the Planning Officer objecting to the application for a lawful development certificate, on these grounds.

Cllr Thomas seconded the proposal.

All councillors voted for the proposal except Cllr Lovell who abstained. Proposal carried. Clerk to send letter to Kevin Phillips and a copy to Eifion Bowen.

## **2. The Council's system for dealing with planning applications.**

The Clerk sought clarification on how applications are to be dealt with after they have been disseminated to councillors by email or post for individual consideration.

Cllr Ennion suggested an extraordinary meeting can be called to deal with urgent or controversial applications, otherwise each application can be voted on at the next ordinary meeting.

Cllr Hughes proposed the Planning Committee be reformed.

Cllr Ennion proposed that it is not, and that applications are dealt with as he suggested (above)  
Cllr Burgess seconded the proposal.

The amendment was carried by a vote of 9 to 1.

## **3. Public Seat maintenance Tenders.**

Cllr Jones requested that this matter be dealt with at this meeting because the invitations for tender had specified that the work be completed by the end of September, weather permitting, so there was an urgent need to deal with it. The Clerk reported that he had unwittingly opened the bids prior to their consideration by the Seating Committee.

Cllr Thomas proposed that the tender of £835.20 submitted by Mr Alistair Dunford be accepted  
Cllr Burgess seconded the proposal. All were in favour.

**MEETING CLOSED AT 8.15 PM**