



LLANDOVERY TOWN COUNCIL

CYNGOR TREF LLANYMDDYFRI

MINUTES OF MEETING HELD IN THE TOWN HALL, LLANDOVERY ON MONDAY 19 OCTOBER 2009 AT 7.00PM

COFNODION CYFARFOD NOSLUN, HYDREF 19 2009 AM 7.00YH YN NEUADD Y DREF, LLANYMDDYFRI

Declaration by Councillors of any Pecuniary & Non-Pecuniary interests entered in the record book before commencement of the meeting.

Cllr Ivor Jackson declared an interest in item 10 – Planning.

COUNCILLORS PRESENT: The Mayor: Helene Lovell, Deputy Mayor: Nigel Burgess, Councillors: Ivor Jackson, Gina Jones, Ann Hughes, Pat Smith, Maureen Williams, Elizabeth Thomas, Robin Ennion, Allan Stather, Edgar Jones, Haydn Hudson (arrived 19.15), Diane Fontenoy (arrived 19.40).

1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU

None.

2. CONFIRMATION OF MINUTES / CADARNHAU'R COFNODION

1. Minutes from 21 September 2009.

Cllr Burgess proposed that the minutes be accepted.

Cllr Stather seconded the proposal. All were in favour.

2. Minutes from 13 October 2009.

Cllr Burgess proposed that the minutes be accepted.

Cllr Ennion seconded the proposal. All were in favour.

3. POLICE MATTERS & REPORT/ ADRODDIAD YR HEDDLU - MATERION

PC Davies stated there had been an excellent turnout from Councillors at the recent PACT meeting, but that public attendance was low.

Crime statistics:

Local Police had 300 calls in September 09, 40 relating to Llandovery.

There were 4 crimes in the month comprising a stolen bike, one common assault, and 2 drugs seizures (involving possession only). This is a low figure and a good sign that Llandovery is a safe place.

The official opening of the police station will take place on 23 October 09. The Mayor informed the meeting that she has been invited.

The issue of youths behaving in a threatening manner on the playing fields at the weekend was raised. PC Davies strongly advised the meeting that anyone on the receiving end should ring the police.

The issue of parking in the High Street and Llanfair Road (particularly opposite the Surgery) was raised. PC Davies said this is a matter for other Agencies, as well as the Police, but he would follow this up.

PC Davies commented on the aftermath of the rugby match the previous Saturday.

The Mayor thanked PC Davies for attending, and he left the meeting.

4. MATTERS ARISING FROM 21 SEPTEMBER 09 MEETING / MATERION - YN CODI

1. Re Matters Arising from Last Meeting, 2. Tennis Courts gate – update.

Cllr Jackson informed the meeting that this matter will be dealt with as part of the refurbishment.

2. Re Matters Arising from Last Meeting, 3. Letter re cleanliness of the area sent. Noted.

3. Re Other Matters Arising, 1. Recycling – Letter sent. Noted.

4. Re Other Matters Arising, 7. Letter sent to The Prince of Wales and The Duchess of Cornwall. Noted.

5. Re Financial Requests, 3. - Letter sent to Prime Cymru. Noted.

6. Re Correspondence, 4. - Letter sent to Mr Welton. Noted.

7. Re Correspondence, 8. Menter Cwm Gwendraeth – Zero Carbon Communities Project.

Representative to attend December 09 meeting to give presentation. Noted.

8. Re Correspondence, 15. Welsh Audit Office Report. Clerk's report included in letter sent to all Councillors on 6 October 09. Noted.
9. Re 6. Committee Reports, f) Finance Committee, 1. - purchase of small tables for Hall. The Committee has selected the tables, and the four required will cost a total of £204.95. Cllr Ivor Jackson proposed that the tables be purchased. Cllr Edgar Jones seconded the proposal. All were in favour. **Clerk to action.**

5. MAYOR'S REPORT / ADRODDIAD Y MAER

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| 24 Sept | PACT meeting, Llandovery. |
| 25 Sept | Macmillan Coffee Morning, Llandovery.
President Macmillan Coffee Morning, Llanwrda. |
| 30 Sept | Guest speaker at 10th anniversary Menter Bro Dinefwr. |
| 1 Oct | Prince's Organisation for the Built Environment meeting in Llandovery. |
| 2 Oct | Llandovery Rotary 25th Anniversary dinner. |
| 3 Oct | Chairman C.C.C Charity concert at Ffos Las. |
| 7 Oct | Community Health Council presentation in Llandovery. |
| 8 Oct | Forward Planning Meeting at the Heritage Centre. |
| 9 Oct | Charity bike ride sale and press photo for Cancer Research Wales and Llandovery.
Football Club, Market Square. |
| 10 Oct | Attended funeral of former Mayor and Cllr Cyril Rees in Llandovery. |
| 12 Oct | Prince's Partnership Initiative meeting, Castle Hotel, Llandovery. |
| 13 Oct | Christmas Lights Meeting at the Heritage Centre.
Clerk's contract of employment meeting at the Heritage Centre. |
| 15 Oct | Llandovery Scouts AGM and Presentation Evening. |
| 17 Oct | Guest speaker at Carmarthenshire Gwawr evening in Civic Hall, Llandeilo. |

6. COMMITTEE REPORTS / ADRODDIADAU PWYLLGORAU

a) Heritage Centre / Canolfan Dreftadaeth

1. Decoration and window repairs update
Cllr Edgar Jones reported that the painter is waiting for the new door panel to be fitted.
2. Replacement of the stair lift.
Cllr Edgar Jones reported he had obtained a verbal quote for which he could not get a written confirmation, and two quotes from Lectogic for two different stairlifts, one for £6,417 + VAT, and the other (the Liberator) for £5,500 + VAT, and both plus £180 + VAT for the removal and disposal of the existing platform lift.

Cllr Edgar Jones proposed that the Council accepts the quote for the Liberator stairlift and removal and disposal of the existing platform lift.

Cllr Ann Hughes Jones seconded the proposal. All were in favour. Clerk to action.

3. Cllr Edgar Jones reported that the evacuation chair has been received and installed in the Heritage Centre, adjacent to the fire escape door.
4. Cllr Edgar Jones reported that invoicing Brecon Beacons National Park Authority is still held up pending renewal of the lease, which is being chased up by the Solicitor.

b) Town Lights & Christmas Festivities Committee / Pwyllgor Goleuadau Nadolig

1. Report from meeting on 13 October 09, including recommendations for Christmas Lights and Christmas Trees contracts.
The Mayor also reported that two quotes had been received for the Christmas Lights tender. The quote from Richard Evans, which was the same as last year, was recommended for acceptance. Only one quote had been received for the Christmas Trees tender, from J W Woodlands. These quotes were recommended for acceptance.

Cllr Burgess proposed that the Council accepts the quote from Richard Evans (Lighting) and J W Woodlands (Trees).

Cllr Pat Smith seconded the proposal. All were in favour.

2. The Mayor informed the meeting about the Agenda for the Christmas Lights switch on and some details of the proposed Victorian Parade on the following day.

c) Llandovery in Bloom / Gwyl Flodau, Llanymddyfri

1. Daffodil planting arrangements.

The bulbs have been received – for information.

Cllr Smith informed the meeting about the planting arrangements made for the following week involving volunteers from Prime Cymru.

2. Report from meeting on 8 October 09.

Cllr Smith delivered the report to the meeting. There are plans to replant the tubs on Market Square, at the front of the Heritage Centre, and the Millennium Patio. The Committee has agreed to look at a selection of new planters for various new locations, and to buy six brackets for the Heritage Centre. Quotes are being obtained. Other action to improve the visual appeal of the bus shelter and the public toilets were also discussed.

3. The state of the planters in the Car Park was raised.

Cllr Hudson proposed that Cllr Jackson asks the County Council about adopting the planters in the car park.

Cllr Gina Jones seconded the proposal. All were in favour.

Cllr Jackson undertook to make enquiries.

4. The grass cutting on the Castle Mound was also discussed.

d) Public Seating and Footpath Committee/Pwyllgor Eisteddleodd Cyhoeddus a Llwybrau

1. Update on seat painting – work, including repairs, completed on 2nd October.

Cllr Gina Jones reported that the seat painting work had been completed satisfactorily.

2. Report from meeting on 8 October 09

Cllr Gina Jones reported that the seat painting contractors bill had been approved for payment. The contractor had provided a report on the condition of all the seats, and this showed a need to replace a number of seats. The Committee will meet again to discuss and propose the purchase in the New Year from this year's budget and possibly extras from next year's budget as well. Future spending plans will need to take into account the need for seats and picnic tables along the Riverside Walk, if it comes about.

e) Finance Committee / Pwyllgor Cyllid

1. Chairs for RPMH ordered and received on 14 October 09, evacuation chair for Heritage Centre purchased, and 10 Town Crests ordered – for information.

2. Amendments to the Annual Return for 2008/9.

3. The Town Clerk explained that in the course of the external audit it had come to light that some inter-bank accounts movements of funds (relating to the annual amount paid from the main bank account into the Heritage Centre Running Account (£960)) have been incorrectly included in the income and expenditure figures on the Annual Return. There is no net effect but the Auditor had directed that the figures be amended.

Cllr Ennion proposed that the Annual Return figures be amended as directed.

Cllr Gina Jones seconded the proposal. All were in favour.

The Town Clerk informed Councillors that he has changed the accounting system to ensure these movements are not included in the Annual Return in future.

f) Forward Planning Committee / Pwyllgor Cynllunio Blaenllaw

1. Report from meeting on 8 October 09 and issues submitted for consideration:

- recommendation to purchase two stand-alone CCTV systems:

After discussion

Cllr Ennion proposed an amendment to Committee recommendation - to install one stand alone system at the Heritage Centre overlooking the car park, as a pilot.

Cllr Williams seconded the proposal. The proposal was carried. **Clerk to action.**

- update on the Riverside Walk Scheme

In discussion, some doubt arose over the ownership of the land. Cllr Jackson undertook to investigate with County.

- the Council Notice Board,

The new noticeboard situated at the Millennium Patio at the Heritage Centre has been adopted as the Council noticeboard. Council activities and information will be publicised there.

- the damaged monument on the Brecon Road

It is understood this belongs to the Post Office. Cllr Ennion undertook to write to the Post Office

about its repair. This issue to be referred to the Partnership.

- the improvement to Town signs on the the A40 and the A483.

It was suggested the signs should take into account the local presence of the Prince of Wales.

There may be grants for this. Schools could be involved in the design. This issue to be referred to the Partnership.

- the improvement of car park signs, and

- the use of the advertising hoarding adjacent to the Memorial Hall to promote Llandovery's attractions.

Cllr Stather proposed the Hall Management Committee be approached about using the hoarding to direct travellers to the main car park.

Cllr Ennion seconded the proposal. All in favour.

- the painting of the chain bridge footpath over the River Towy.

Cllr Stather proposed the Trunks Roads Agency be contacted to request the bridge (and the Swan Bridge) is painted.

Cllr Gina Jones seconded the proposal. All in favour. **Clerk to action.**

- parking in the car park for residents during the winter.

It was suggested the possibility of introducing a "free for two hours" winter parking scheme for residents. County governs the parking.

Cllr Stather proposed a letter be sent to County asking for an opinion.

Cllr Hudson seconded the proposal. All in favour. **Clerk to action.**

- the introduction of "Blue Plaques" in the town.

Cllr Hughes outlined the scheme to focus on the historical aspects of the town and buildings.

Cllr Hughes proposed a Blue Plaque scheme is introduced.

Cllr Fontenoy seconded the proposal. All in favour. Cllr Hughes to action.

- the installation of lights for the tennis courts.

The tennis courts are to be refurbished in April 2010, but the County budget does not stretch to installing lighting. The possibility of installing lighting (with the Town Council contributing to the cost), with users of the courts paying for the electricity used was discussed.

Cllr Edgar Jones proposed we negotiate with County.

Cllr Williams seconded the proposal. All in favour. Cllr Jackson undertook to investigate.

- the adoption by Llandovery-in-Bloom of part of the hospital site.

This is being investigated through Llandovery Gardening Club.

g) Llandovery Web Site / Gwefan Llanymddyfri

1. Progress report

Cllr Burgess reported that the new website went live on 13 October 09. There is much development work to be done. The current agenda and minutes for meetings are posted, together with a link to planning applications, community information (news items, events), and a link to the County Council's website. Cllr Burgess requested contributions and ideas for the site, but reminded the meeting that the site is for matters relating to the Town Council's remit. Cllr Burgess confirmed that it is a closed site and he is monitoring the content. Cllr Burgess was congratulated for the work he has done on this project.

h) One Voice Wales / Un Llais Cymru

1. Report from One Voice Wales AGM and Conference

Cllr Burgess read out his report for the event which took place on 10 October 2009. A copy of the report is held by the Town Clerk.

The Mayor thanked Cllr Burgess for attending the AGM and Conference on behalf of the Council.

7. OTHER MATTERS ARISING / Unrhyw Fater Arall

1. Review of Committees and membership – The Mayor.

Membership of each Committee reviewed.

Cllr Thomas to leave Town and Christmas Lights Committee.

Cllrs Ennion and Fontenoy to leave Llandovery in Bloom Committee.

Cllr Ennion to join Forward Planning Committee.

Cllr Gina Jones to leave Forward Planning Committee.

2. Partnership Initiative

The Mayor stated that it must be borne in mind that the Council is separate from the Partnership.

The Mayor to report to the Partnership as follows.

Riverside Walk

The Council is pursuing the Riverside Walk issue. Cllr Jackson to report and liaise with the Mayor if any relevant issue comes to light.

Victorian evening and parade

These are in hand.

Dog Warden issue

This is the responsibility of the County Council. There was very negative feedback at the PACT meeting. It is a controversial issue, but the Town Council have done/do contact the Dog Warden, and the Warden does visit Llandovery.

Weeds:

It was stated that there are weeds everywhere, but we have dealt with the areas for which the Town Council has responsibility, and have been monitoring our contractor.

Plants/Flowers

The Town Council has bought more plants and is actively working on this.

Swimming Pool:

The Town Council has been monitoring this. Staff shortages have caused the pool to be closed at the weekend. There is a need for more people to use it.

Council houses for locally employed people

The Town Council has discussed this and passed it on to our local County Councillor, Cllr Jackson.

Advertising Hoarding

The Council to pursue the hoarding issue with the Hall Management Committee. Cllr Jackson to look into the matter.

Building

The Town Council needs help – everything has been tried. The flood plain issue has a great influence, and the result of the River Towy review is awaited.

3. Community Health Council Meeting –

Cllr Williams reported that there had been a poor response in terms of attendance by Councillors. Only four Councillors had attended, and only one Councillor had sent their apologies. Cllr Williams pointed out that the Town Council had accepted the Community Health Council's offer to visit Llandovery and give their presentation, which was the the CHC's way of apologising for late notice of a previous event, about which the Town Council had sent a letter of complaint. As Councillors represent the people of the town, every effort should have been made to attend, or apologies sent. It was agreed by those who had attended that the meeting was interesting, relevant and informative.

Cllr Williams proposed that a letter of apology be sent to the Community Health Council.

Cllr Smith seconded the proposal. Majority in favour. **Clerk to action.**

8. ACCOUNTS / CYFRIFON

Accounts for approval
Cyfrifon I'w Cadarnhau

Out-going £
Allan Daliada £

Incoming £
Derbyniadau £

a. Town Council / Cyngor Tref

1. Interest (10 Sept 09)		2.59
2. HM Revenue and Customs (VAT refund 28 Sept 09)		2,434.29
3. Trent Pottery & Furniture - seats for RPMH (Pd 2 Oct 09)	365.70	
4. Alistair Dunford – seat painting	835.20	
5. Heritage Centre - Monthly Room hire	80.00	
6. Town Clerk's Salary (Oct 09)	545.14	
7. HM Revenue and Customs	199.47	
8. Town Clerk's expenses	8.60	
9. Mr George Adams (Guild of Mace Bearers membership)	40.00	
10. M H Industrial (ParaChair for Heritage Centre)	619.85	
11. Assembly Rooms Trust - Monthly Room Rental		80.00
12. Hall hire (Health Council Meeting)	45.00	
13. Cash (for Petty Cash - stamps)	17.90	
14. Alan Morgan (Hanging Baskets)	505.83	
15. Alan Morgan (Site Maintenance)	158.33	

b. Heritage Centre / Canolfan Dreftadaeth

1. Donations (15 Sept 09)		114.00
2. SWALEC - Electricity (by DD 27 Sept 09)	208.97	
3. CCC – Rates -Payment 6 (by DD 15 Oct 09)	229.00	
4. LTC (Monthly Room Hire Oct 09)		80.00
5. Dawn Roderick (Cleaning)	150.00	
6. Express Copier Services	35.81	
7. Donations		79.60
8. Lettings		20.00
9. Viking Direct (Paper towels)	96.32	

Cllr Hudson proposed that the accounts be accepted 'en bloc'.

Cllr Stather seconded the proposal. All in favour.

9. FINANCIAL REQUESTS / CEISIADAU CYLLIDOL

1. Bobath Children's Therapy Centre Wales - request for funding.
Cllr Hudson proposed that we give £100.
Cllr Gina Jones seconded the proposal. All were in favour.
This is "First reading", and has to be ratified at the next meeting.

2. Llandovery Rugby Club – request for funding.
Cllr Thomas proposed that we give £150.
Cllr Hughes seconded the proposal. All were in favour.
This is "First reading", and has to be ratified at the next meeting.

10. PLANNING APPLICATIONS & PLANNING PERMISSIONS / CEISIADAU CYNLLUNIO a CANIATAD CYNLLUNIO

a. Planning Applications sought. / Ceisio Ceisiadau Cynllunio

None.

b. Planning Permissions Granted / Ceisiadau Cynllunio Wedi Eu Caniatau

E/20373 - To remain as house, upgraded – Clydfan, 22 Orchard Street, Llandovery.

E/21122 - External repairs/renovations – 15 Stone Street, Llandovery.

E/21216 - Change of use of former Police House to use as new police station.

E21151 - Internal alterations and repairs and minor alterations to rear elevation – 8 High Street, Llandovery.

E/20579 - Renovate existing detached garage – 25 Broad Street, Llandovery.

Noted.

c. Planning Permission Refused / Ceisiadau Cynllunio Wedi Eu Gwrthod

E / 21592 - Application for a lawful development certificate for an existing use – ice cream kiosk used as part of existing hotel – Castle Hotel, Llandovery.

Noted.

d. Planning Applications Withdrawn / Ceisiadau Cynllunio Wedi Eu Tynnu yn ol

E/16963 - Convert storage building to dwelling – White Hall, 1 High Street, Llandovery.
Noted.

11. CORRESPONDENCE / GOHEBIAETH

1. CCC – Abandoned shopping trolleys – scheme to recover trolleys.
Details with Clerk – Noted.
2. CCC – Carmarthenshire Sports Personality Awards – Nomination forms.
Details with Clerk – Noted.
3. CCC – Invitation to “Working Together Enhancing our Communities” on 19th November 09.
No one available to attend. Clerk to write to apologise.
4. CCC – Temporary Road Closure – Victoria Street on 8 October – for information only.
5. National Botanical Gardens – Yr Ardd magazine.
Taken by Cllr Smith.
6. Rally Evolution – event cancelled.
Message read out.
7. Royal British Legion – details of Remembrance Day arrangements.
The Mayor asked all Councillors to attend. Cllrs Hudson and Stather offered their apologies for being unable to attend.

12. ANY OTHER BUSINESS AT THE DISCRETION OF THE CHAIR
UNRHYW FATER ARALL YN OL DISGRESIWN Y GADAIR

1. Gill Wright requested a letter of support for the development of the railway station.
Cllr Ennion proposed a letter be sent from the Council supporting the development of the railway station.
Cllr Edgar Jones seconded the proposal. All were in favour. **Clerk to action.**
2. The Mayor informed the meeting that Cllr Fontenoy had tendered her resignation as a Councillor.
Cllr Jackson proposed the resignation be accepted.
Cllr Edgar Jones seconded the proposal. All were in favour.
Cllr Edgar Jones offered thanks on behalf of the Council to Cllr Fontenoy for her service on the Council.

MEETING CLOSED AT 9.25pm