



LLANDOVERY TOWN COUNCIL

CYNGOR TREF LLANYMDDYFRI

MINUTES

**MINUTES OF A MEETING HELD IN THE TOWN HALL, LLANDOVERY
ON MONDAY 16 OCTOBER 2017 AT 7:00 PM.**

**CYNHELIR CYFARFOD YN NEUADD Y DREF LLANYMDDYFRI
AR NOSLUN, 16 HYDREF 2017 AM 7:00 YH.**

1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU

Cllr D Long, Cllr D. Rees.

**2. DECLARATIONS BY COUNCILLORS OF ANY PERSONAL AND/OR PREJUDICIAL
INTERESTS/ DATGANIADAU GAN GYNGHORWYR O UNRHYW FUDD PERSONOL
NEU/AC ARIANNOL**

2.1. None Reported.

**3. CONFIRMATION OF MINUTES OF THE LAST MEETING / CADARNHAU'R
COFNODION**

3.1 The Minutes from the Council Meeting of Monday 18 September 2017 were approved as a correct record.

4. POLICE MATTERS & REPORT / ADRODDIAD YR HEDDLU – MATERION

4.1 PCSO Helen Fender was in attendance and gave a verbal report to the Town Council.

5. MAYOR'S REPORT / ADRODDIAD Y MAER

Mayoral Events Attended 16-July-2017 – 25-August-2017

18th September Full Council Meeting

23rd and 24th September Llandovery Sheep Festival

6. COUNTY COUNCILLOR'S REPORT / ADRODDIAD Y CYNGHORWR SIR

6.1 Cllr H. Davies reported that he has met with C. Cllr Peter Hughes Griffiths (Town and Community Councils Ambassador) in Llandovery to discuss a number of Llandovery Enhancement projects.

6.2 Cllr H. Davies reported that an attempt to raise funds to erect a fitting work of art/memorial/monument of William Williams was being organised by individuals from Wales and various potential sites in Llandovery are currently being explored

7. COMMITTEE REPORTS / ADRODDIADAU PWYLLGORAU

7.1 No Reports

8. TOWN CLERK'S REPORT / ADRODDIAD Y CLERC Y TREF

8.1 The Town Clerks Report was received and noted.

8.2 It was resolved that before the Pantycelyn Lease was signed, a meeting of the Hall Management Committee would be held in order that the actual maintenance costs for the Hall could be discussed and weighed against potential income.

9. MATTERS ARISING / UNRHYW FATER ARALL

9.1 Cllrs Wright, delivered a verbal update from the CIO Committee to the Council. It was resolved that if a date for the meeting is not confirmed within the next seven days, then the meeting is to be arranged. In the absence of the Mayor, Cllr. Gina Jones is nominated to represent the Llandovery Town Council alongside the Town Clerk.

9.2 There was no report from the Asset Transfer Working Group. Further reports and action will follow the signing of the Leases/Transfer documents for the Play Parks.

9.3 The Town Clerk informed the Council that there was no change to the report from September and that the Council Solicitor was still awaiting a response regarding questions around Asbestos testing at Pantycelyn Hall from CCC Legal Team.

9.4. It was resolved that responsibility and management of the recently acquired Market Stalls would remain with the Llandovery Town Council. It was discussed and then decided that no usage charges would be levied for the use of the stalls by groups within the Town however, donations would be requested for use by others. The Town Clerk is to liaise with the Friday Market Organiser to arrange weekly use and management of the stalls by the Friday Market.

9.5. The Town Clerk is to investigate the process by which Youth Representation on the Town Council can be implemented and is to report his findings at the next Council Meeting.

9.6. A recommendation to hold Councillor Coffee Morning/Surgeries was not accepted. It was reported that previous efforts had been unsuccessful. Town Councillors have an "Open Door" Policy and are approachable by the electorate as and when the need arises.

9.6a. It was resolved that a Poster be put up on Notice Boards identifying the Councillors and their Wards. Town Clerk to arrange the taking of photographs at the next Meeting of the Council.

9.7. The Dementia Friendly Communities Launch Event which will take place on 26 October 2017 at the Castle Hotel was reviewed. There are no outstanding issues.

9.8. The Council were informed that the Royal British Legion Annual Armistice Day Parade will take place on Sunday 12 November 2017. The parade will assemble outside of the Town Hall at 10:15am. and move off at 10:30 to the Llandinog Church for the service of remembrance. Following the service, the parade will reform and return to the Cenotaph for the roll of honour, laying of the wreaths and, the last post.

9.9 A report on the Strategic Wi-Fi Towns Project was received and dealt with under the Town Clerks Report.

9.10. Cllr Jones delivered a verbal report on the recent Age Cymru "Smart Meter" awareness session.

9.11 A discussion on possible action in regards to the Closure of the Llandovery Post Office in 2018 was delegated to the Forward Planning Committee. Members were reminded that previous efforts in 2016 to resolve the matter with the Post Office Headquarters by both, the Council and by Jonathon Edwards MP proved unsuccessful and that unless a trader from within Llandovery was willing to take on the Post Office, it is likely to close.

9.12 It was reported that arrangements for the Christmas Lights Event were progressing to plan. It was resolved to pay travel expenses amounting to £50 for the attendance of Fiddlebox although, most of the actual performance is being provided free of charge.

9.13 Mr Chris Olchawski made a presentation to the Town Council regarding the need to better promote activities and events within the Town. The matter was delegated to the Forward Planning Committee. The Town Clerk to call a meeting as soon as possible. An invitation to attend the meeting was made to Mr Olchawski who accepted.

10. ACCOUNTS / CYFRIFON

10.1. It was resolved to approve the schedule from the Clerk relating to income totalling £152.09 and payments totalling £4,355.21 for the period 1 to 30 September 2017.

10.2. It was resolved to approve the Consolidated Statement of Accounts and Budget Summary as at 30 September 2017.

10.3. Cllr D. Burgess reported that, in accordance with the provisions of paragraph 2. 2 of the council's Financial Regulations, on 9 October 2017. Cllr Burgess had verified the bank reconciliations as at 30 September 2017 produced by the Responsible Financial Officer. The accounts were found to be in order. The bank reconciliations for all accounts were verified to bank statements, and Cllr Burgess had signed the original bank statements as evidence of verification.

11. CORRESPONDENCE / GOHEBIAETH

11.1. A letter of thanks and appreciation was received from former Councillor E.A Thomas for the recent farewell presentation event.

11.2 A letter from the Llandovery Branch of the Royal British Legion regarding the Armistice Day parade was received and is dealt with at 9.8 above.

11.3 A letter from the Local Democracy and Boundary Commission for Wales concerning the review of electoral arrangements for Carmarthenshire and the need for comment by 27 December has been received.

12. REGENERATION - ACTION POINTS

12.1 No Points.

13. NEWS FROM THE TOWN HALL

13.a A number of news items were submitted which will appear in "The Post" under "News from the Town Hall"

14. FUNDING/GRANTS - LEADS

15. ANY OTHER BUSINESS - AT THE DISCRETION OF THE CHAIR - FOR INFORMATION ONLY / UNRHYW FATER ARALL YN OL DISGRESIWN Y GADAI - GWYBODAETH YN UNIG.

15.1 It was reported that the land belonging to the Town Council at the entrance to Maesglas Estate was being used for the illegal parking of cars which were damaging the grassed area. The Town Clerk to investigate and report back.

15.2 Cllr D Burgess was thanked for organising the recent farewell presentation for EA Thomas at the Castle Hotel.

S.C.D. / nto

SCD Carter
Clerk to Llandovery Town Council
16 October 2017

P.P. W. Graham-Paul

Annabel Graham-Paul
Deputy Mayor
16 October 2017