



**LLANDOVERY TOWN COUNCIL**

**CYNGOR TREF LLANYMDDYFRI**

## **MINUTES**

**MINUTES OF A MEETING HELD IN THE TOWN HALL, LLANDOVERY  
ON MONDAY 20 NOVEMBER 2017 AT 7:00 PM.**

**CYNHELIR CYFARFOD YN NEUADD Y DREF LLANYMDDYFRI  
AR NOSLUN, TACHWEDD 20 2017 AM 7:00 YH.**

### **1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU**

Cllr D Long, Cllr H. Davies, Cllr D. Rees

**Absent:** - Cllr A. Graham-Paul

### **2. DECLARATIONS BY COUNCILLORS OF ANY PERSONAL AND/OR PREJUDICIAL INTERESTS/ DATGANIADAU GAN GYNGHORWYR O UNRHYW FUDD PERSONOL NEU/AC ARIANNOL**

2.1. None Reported.

### **3. CONFIRMATION OF MINUTES OF THE LAST MEETING / CADARNHAU'R COFNODION**

3.1 The Minutes from the Council Meeting of Monday 16 October 2017 were approved as a correct record.

### **4. POLICE MATTERS & REPORT / ADRODDIAD YR HEDDLU – MATERION**

4.1 No police in attendance – Apologies received.

### **5. MAYOR'S REPORT / ADRODDIAD Y MAER**

**Mayoral Events Attended 16-10-2017 – 12-11-2017**

18-10-2017 – Launch of Dementia Friendly Towns Initiative – Cllr A. Graham-Paul

12-11-2017 – Armistice Day Service and parade – Cllr. D. Long

### **6. COUNTY COUNCILLOR'S REPORT / ADRODDIAD Y CYNGHORWR SIR**

6.1 Having made direct contact with SWTRA in connection with the work on the A4070 outside of NISA, we are advised that no works will commence on the above until such time as a full and proper consultation with interested parties e.g. Town Council, emergency services, chamber of commerce etc to mitigate the extent of the inevitable traffic disruption has been concluded. The notice that has been displayed on social media (Love Llandovery) refers to the notification process itself which it is understood can take up to 5 months to conclude.

6.2 C. Cllr Davies has recently met with County Council officers to initiate discussions on a variety of matters including; an update on the plans/drawings to relocate YRP to the Ysgol Pantycelyn site; existing development restrictions caused by the flood risk maps; business/economic development possibilities; potential tourism initiatives/town enhancement options.

6.3 An open meeting is being held in Llandovery Rugby Club on 23<sup>rd</sup> November at 7.30pm, organised in conjunction with Plaid Cymru to discuss "how to revitalise our rural towns", to be attended by our local MP, AM and Carmarthenshire Executive Board members.

6.4 The William Williams Pantycelyn application has been submitted to the Welsh Government. Unfortunately, the owners of the favoured site have declined to consider gifting



or selling this parcel of land **as they believe an additional Monument may detract from the War Memorial located nearby**. Alternative sites are currently being explored with a view to submitting an amended application asap

## **7. COMMITTEE REPORTS / ADRODDIADAU PWYLLGORAU**

7.1 The Minutes of a Meeting of the Christmas Lights Committee held on Tuesday 24 October 2017 were received and noted

7.2 The minutes of a Meeting of the Forward Planning Committee held on Wednesday 25 October 2017 were received. The following recommendations within the minutes were approved: -

7.2.1 It was resolved that an Electrician is consulted to make recommendations and provide costs for the provision LED Flood lighting, including the provision of power at the Castle mound and statue.

7.2.2 It was resolved that the £500 currently allocated within the Budget for Pantycelyn be deleted.

7.2.3 It was resolved that the sum of £4000 be allocated to the potential purchase of the Hoarding at the RPMH.

7.2.4 It was resolved that the Council purchase 6 external/lockable notice Boards at a cost of £700 + VAT for use throughout the town in promoting events and town news. Locations and purchase to be decided in line with Local co-operation and Planning Regulations.

7.2.5 It was resolved to allocate £1000 a year within the Projects Budget, reoccurring in order to purchase plaques to be affixed to the walls of notable properties within Llandovery to better promote the historical significance of the buildings.

7.3 The minutes of a Meeting of the Finance Committee held on Monday 6 November 2017 were received. The following recommendations for changes within the **LTC Budget**, made within the minutes were approved: -

a. It was resolved that subject to satisfactory service having been given, that the Town Clerk & the Finance Officer be awarded the Annual increment in salary as defined in the Terms and Conditions of their respective contracts.

b. It was resolved that alternative storage facility be sought for the Town Council archives.

c. It was resolved that, an additional £500 be allocated to Website development to pay for the changes resolved by the Council in Item 9.8 of the September Council Minutes.

d. It was resolved that; Membership Fees be increased by £20 to cover the increased Fees of the Guild of Mace Bearers.

e. It was resolved that; the Town Clerk communicate in writing to all the Councillors nominated by Llandovery Town Council to sit on external Committees and Trustee Boards to raise awareness of the need to supply regular written Reports including Financial Accounts for monitoring purposes The Welsh Office have tasked the external Auditor to concentrate of Governance in the 2018 Audit.

7.4 The minutes of a Meeting of the Forward Planning Committee to be held on Monday 13 November 2017 were received—

It was resolved to approve the recommendation that Llandovery participate in the Strategic WiFi Towns initiative and that the sum of £6,500 over two years be allocated towards this project.

The following recommendations within the minutes were approved as achievable projects worthy of investigation, finance and pursuance in the short/medium term, Town Clerk to investigate further and report back to the Council, Finance Committee to build into the 2018/19 Budget: -

a. The provision of some sort of temporary/removable windbreak/partition for use at Arches below the Town Hall.

b. Gateway marker signs as depicted in the Llandovery Enhancement Plan.

c. A Town Walks App that can be downloaded onto iPad/Phones.



7.5 The minutes of a Meeting of the Neuadd Pantycelyn Management Committee held on Thursday 2 November 2017 were received and noted

## **8. TOWN CLERK'S REPORT / ADRODDIAD Y CLERC Y TREF**

8.1 No Report

## **9. MATTERS ARISING / UNRHYW FATER ARALL**

9.1 A verbal update was received from members of the CIO Trustees

9.2 An update from the "Asset Transfer" Working Group was received from the Town Clerk. It was resolved that the Town Clerk make enquiries to ascertain why the Town Council were invoiced for Land Searches conducted on the three County Council owned parks. The consensus opinion was that these searches would have been carried out by the County Legal Team

9.3 An update on the Pantycelyn School Hall Lease was received from the Town Clerk. The Lease is currently in abeyance pending a meeting with the County Property Services Manager and, a Meeting of the Neuadd Pantycelyn Management Committee to resolve the question of which organisation will be joint signatory to the lease with Carmarthenshire County Council.

9.4 An update on the Christmas Lights Event was received from the Chair of the Christmas Lights Committee. There are no difficulties and the Event will take place, as scheduled on Friday 24 November 2017. It was suggested that photographs and a write up be produced in anticipation of utilising the media to better promote the event in 2018

9.5 The process of recruiting Youth Representation to the Council was reported by the Town Clerk to the Council. It was resolved that Llandovery Town Council would seek to recruit two Youth Representatives to the Council in the new year (2018). The Town Clerk to write to the relevant organisations within the Ward of Llandovery notifying potential candidates of the opportunity.

9.6 This item covered in 7.3 e. above

9.7 It was resolved to increase the Town Clerk Salary Scale from NJC LC2 SCP 30 to NJC LC2 SCP 31 WEF 01 Jan 2018 in accordance with the Terms & Conditions of the Contract of Employment

9.8 It was resolved to increase the Finance Officers Salary Scale from NJC LC1 SCP 18 to NJC LC1 SCP 19 WEF 01 May 2018 in accordance with the Terms & Conditions of the Contract of Employment.

9.9 It was resolved that the Council purchase string lighting for use by the Christmas Market Stalls and, other events, as required. Town Clerk to notify the Council of the cost, post purchase.

9.10 It was resolved to approve the expenditure of £300 to construct a Post & Rail fence to prevent parking around the grassed area on the entrance to Maesglas.

## **10. ACCOUNTS / CYFRIFON**

10.1. It was resolved to approve the schedule from the Clerk relating to income totalling £171.95 and payments totalling £2,960.17 for the period 1 to 31 October 2017.

10.2. It was resolved to approve the Consolidated Statement of Accounts and Budget Summary as at 31 October 2017.

## **11. CORRESPONDENCE / GOHEBIAETH**

11.1 A letter has been received from Myddfai Community Council requesting support for parking restrictions on Waterloo Street in Llandovery, further e-mail communications with Myddfai Community Council have gone unanswered. This matter will be Agendered for the Meeting with County Traffic Management on 27 November.

## **12. REGENERATION - ACTION POINTS**

12.1 No Points.

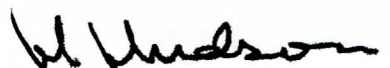
## **13. NEWS FROM THE TOWN HALL**

## **14. FUNDING/GRANTS - LEADS**

**15. ANY OTHER BUSINESS - AT THE DISCRETION OF THE CHAIR - FOR INFORMATION ONLY / UNRHYW FATER ARALL YN OL DISGRESIWN Y GADAIR – GWYBODAETH YN UNIG.**



**SCD Carter**  
**Clerk to Llandovery Town Council**  
**20 November 2017**



**Haydn Hudson**  
**Councillor**  
**20 November 2017**