



LLANDOVERY TOWN COUNCIL

CYNGOR TREF LLANYMDDYFRI

MINUTES

**MINUTES OF A MEETING HELD IN THE TOWN HALL, LLANDOVERY
ON MONDAY 18 JUNE 2018 AT 7:00 PM.
CYNHELIR CYFARFOD YN NEUADD Y DREF LLANYMDDYFRI
AR NOSLUN, MEHEFIN 18 2018 AM 7:00 YH.**

It was resolved that, in the absence of a Town Clerk, Cllr D Long take the minutes of this meeting (no payment received).

1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU

- 1.1. Apologies for absence were received from Cllr G Wright.

2. DECLARATIONS BY COUNCILLORS OF ANY PERSONAL AND/OR PREJUDICIAL INTERESTS/ DATGANIADAU GAN CYNGORWYR O UNRHYW FUDD PERSONALNEU/AC ARIANNOL

- 2.1. There were no declarations of interest.

3. CONFIRMATION OF MINUTES OF THE LAST MEETING / CADARNHAU'R COFNODION

- 3.1. The Minutes from the Council Meetings held on Thursday 17 and Monday 21 May 2018 were approved as a correct record.
- 3.2. It was noted that the Mayor had written to Meirion Jones thanking him for his service as Mace Bearer. Cllr Rees reported that he had spoken to Meirion earlier that day, who had confirmed that he was happy to continue as Mace Bearer. The Mayor agreed to speak to Meirion to confirm that he was happy to continue in the role.
- 3.3. It was noted that a more permanent home was required for the maces.

4. POLICE MATTERS & REPORT / ADRODDIAD YR HEDDLU – MATERION

- 4.1. A report was received from PCSO Helen Fender.

5. MAYOR'S REPORT / ADRODDIAD Y MAER

Mayoral Events Attended 17 May 2018 – 12 June 2018

18 th May	Christian Aid Week Concert
18 th May	Cwmamman Mayor Making Ceremony (Deputy Mayor)
21 st May	Full Council
25 th May	Llandeilo Mayor Making Ceremony
26 th May	Llandovery College Prize Giving Day
27 th May	Llandovery Carnival
5 th June	Llandovery Heritage CIO Meeting
10 th June	Chair of CCC Civic Service
11 th June	Llandovery Parks and Playgrounds CIO Meeting

6. COUNTY COUNCILLOR'S REPORT / ADRODDIAD Y CYNGHORWR SIR

- 6.1. Cllr H Davies reported that the lighting for the Castle and statue had been ordered by Carmarthenshire County Council and it was envisaged that the work would be completed by the end of the second week in August.
- 6.2. It was noted that internal works at the swimming pool had been completed and external work was to commence in mid-July, with a completion date of mid to end of August.
- 6.3. Planning permission was ongoing for the Blue Plaque.
- 6.4. Bilingual signage of the Twm Sion Cati trail had been approved.
- 6.5. Planning permission was being sought for the commencement of repair work on the Bawddwr.
- 6.6. The Tour of Britain Cycle Race will be passing through Llandovery on 2 September. This is a fantastic opportunity to promote the town. It was suggested to utilize a free parking day for this purpose and consider other promotional opportunities.
- 6.7. A quote had been received for the Town Hall refurbishment but details were not yet known.
- 6.8. Cllr J Blud noted that the Craft Centre plinth was decaying and the Mayor will report this to Carmarthenshire County Council.

7. COMMITTEE REPORTS/ ADRODDIADAU PWYLLGORAU

- 7.1. Cllr Long provided a verbal report on the public meeting held on 11th June to establish the Llandovery Parks and Playgrounds CIO. Officers had been elected to the Committee and a bank account would be opened, following which LTC would transfer the funding made available by CCC for the playgrounds and parks. It was agreed that LTC would cover the cost of petrol used by volunteers for mowing grass, amounting to £79.

8. TOWN CLERK'S REPORT / ADRODDIAD Y CLERC Y TREF

- 8.1. No report

9. MATTERS ARISING / UNRHYW FATER ARALL

- 9.1. Cllr G Jones delivered a report on the Llandovery Heritage CIO. It was noted that the Mayor had attended a meeting of the CIO on 5 June where funding opportunities and the need to move forward with a permanent lease for the Heritage Centre were discussed. A draft permanent lease had been prepared by the Town Council's solicitor and was presented to the Town Council for comment. It was agreed that the demise of the lease will be the whole building, that the term will be for 7 years with the intention that it will roll on, and that the lease need not incorporate the CIO's constitution, only its aims and objectives. The term of the lease requiring at least one Trustee to be a Town Councillor was also approved. A letter of support for the project was presented to the Town Council. It was approved and it was agreed that the Mayor would sign it on behalf of the Town Council with a view to it being sent to funders.
- 9.2. It was noted that CCC had indicated that they no longer wished to enter into a short term lease for the running of the Pantycelyn School hall, as preparations were being made for the transfer of Ysgol Rhys Prichard.
- 9.3. There was no progress to report on the lease for the land adjacent to the Heritage Centre.
- 9.4. There was no progress to report on the ownership of the land around the War Memorial and the cobbled area of Market Square.
- 9.5. Cllr D Burgess proposed that LTC explore ways of promoting the town by undertaking a media campaign. It was felt that there was a need to encourage local businesses to resurrect the inactive Chamber of Commerce to provide a voice for business in the town and it was agreed that the Mayor will write to the secretary regarding their intentions. It was agreed to support the Cambrian Mountains initiative by purchasing advertising at a cost of £75. It was also noted that the Carmarthen Journal were prepared to come to Llandovery to generate advertising revenue to pay for a supplement in the paper and it was agreed that this should be supported. It was also agreed to establish a media sub group of the Forward Planning Committee to look at ways of promoting the town. The recent success of local businesses in the Carmarthenshire

Tourism Awards was noted and congratulated. A press release had been drafted and circulated to local press.

- 9.6. Following a recruitment and interview process and an informal meeting with councillors, it was agreed that Robin Barlow be appointed Clerk to the Town Council.
- 9.7. In a review of the Town Council's committees, it was agreed that the Llandovery in Bloom and Public Seating and Footpaths committees be amalgamated and called the Public Amenities Committee. The other committees remain Finance, Town and Christmas Lights, Planning, Forward Planning, Protocol and Rhys Prichard Memorial Hall Trustees. It was resolved to defer consideration of the membership of each committee to the next meeting.
- 9.8. It was agreed to refer the matter of a protocol for minuting of committees to the Protocol Committee for consideration. It was noted that committees do not require a summons to meet and it should be down to the Chair of each committee to arrange a convenient date and time for meeting with its members.
- 9.9. It was agreed to ask the Rhys Prichard Memorial Hall Trust to consider the points raised in an email by the former Town Clerk and to take appropriate action before reporting back to the LTC.
- 9.10. It was noted that the Rhys Prichard Hoarding Working Group was not a formal committee of the LTC as it had non-LTC members. It was agreed that Matthew Graham Paul be seconded to the working group.
- 9.11. Cllr D. Long raised the issue of the condition of the town centre car park. Paving slabs were uneven and loose, creating numerous trip hazards. There was also an issue with weeds and the grass on the Castle mound had not been cut for some time. At a meeting with County Council officers in April 2017, a total redesign of the car park had been promised but there had been no action forthcoming. It was agreed that Cllr D. Long will write to CCC raising the town council's concerns.
- 9.12. The Mayor passed on concerns raised by a resident about the condition of paving in Orchard Street. It was agreed to raise these concerns in the letter referred to in item 9.11 above.
- 9.13. The meeting noted arrangements for Armed Forces Day on Saturday 30th June.

10. ACCOUNTS / CYFRIFON

- 10.1. It was resolved to approve the schedule from the Clerk relating to income totaling £2.31 and payments totaling £5,745.66 for the period 1 to 31 May 2018.
- 10.2. It was resolved to approve the Consolidated Statement of Accounts and Budget Summary as at 31 May 2018.
- 10.3. The Responsible Financial Officer's report for June 2018 was received and approved.

11. CORRESPONDENCE / GOHEBIAETH

- 11.1. An email from the Urdd National Eisteddfod dated 9 June regarding a site for the next eisteddfod was received. It was resolved that the Mayor respond informing the organisers that the County Councillor was involved in the process.
- 11.2. It was resolved to defer an email from CCC regarding the Rights of Way Initiative to the next meeting.

12. REGENERATION - ACTION POINTS/ ADFYWIO – PWYNTIAU GWEITHREDU

- 12.1. No items raised in addition to those already covered in the minutes.

13. NEWS FROM THE TOWN HALL

- 13.1. Submissions from Councillors for inclusion in "News From The Town Hall" in The Post were received.

14. **ANY OTHER BUSINESS - AT THE DISCRETION OF THE CHAIR - FOR INFORMATION ONLY / UNRHYW FATER ARALL YN OL DISGRESIWN Y GADAIR – GWYBODAETH YN UNIG**
- 14.1. It was noted that the gate leading onto the A40 from the footpath from Maesglas Park was damaged. The Mayor would write to CCC requesting that they make repairs.

David Long
Councillor appointed to take minutes on behalf of
Llandovery Town Council
16 July 2018

Annabel Graham-Paul

Mayor
16 July 2018

A copy of these Minutes and the Consolidated Account Summary can be found on the **Town Notice Board** to the rear of the Heritage Centre, on display in the **Llandovery Town Library** and, on the Llandovery Town Council Website at <http://www.llandoverytowncouncil.org.uk>

The website also contains the archive of previous Minutes and Accounts.