



LLANDOVERY TOWN COUNCIL

CYNGOR TREF LLANYMDDYFRI

MINUTES

**MINUTES OF A MEETING HELD IN THE TOWN HALL, LLANDOVERY
ON MONDAY 16 JULY 2018 AT 7:00 PM.
CYNHELIR CYFARFOD YN NEUADD Y DREF LLANYMDDYFRI
AR NOSLUN, MEHEFIN 18 2018 AM 7:00 YH.**

It was resolved that, in the absence of a Town Clerk, Cllr G Jones take the minutes of this meeting (no payment received).

1. APOLOGIES FOR ABSENCE / YMDDIHEURIADAU

- 1.1. Apologies for absence were received from Cllr I Jackson, Cllr D Long, Cllr C Sear

2. DECLARATIONS BY COUNCILLORS OF ANY PERSONAL AND/OR PREJUDICIAL INTERESTS/ DATGANIADAU GAN CYNGORWYR O UNRHYW FUDD PERSONALNEU/AC ARIANNOL

- 2.1. There were no declarations of interest.

3. CONFIRMATION OF MINUTES OF THE LAST MEETING / CADARNHAU'R COFNODION

- 3.1. The Minutes from the Council Meeting held on Monday 18 June 2018 were approved as a correct record.

4. POLICE MATTERS & REPORT / ADRODDIAD YR HEDDLU – MATERION

- 4.1. No police present.

5. MAYOR'S REPORT / ADRODDIAD Y MAER

Mayoral Events Attended 13 June 2018 – 15 July 2018:

18 June Full Council
26 June Llandovery Station Launch of Walking Trails
30 June Armed Forces Day
1 July Llandovery Station 150th Anniversary Celebrations
4 July HRH Prince of Wales and HRH Duchess of Cornwall visit to Llandovery Railway
5 July Llandovery Scouts Presentation and BBQ
8 July Llandovery Motorbike Weekend

Cllr Rees asked why the Mayor was in regalia at the 1 July event without the presence of the Mace bearer. She explained that she had been requested by the organizers to wear the regalia and apologized to the Town Council that this was a breach of the protocol without the Mace bearer present, a fact which she was previously unaware of but will note for the future.

6. COUNTY ONCILLOR'S REPORT / ADRODDIAD Y CYNGGHORWR SIR

- 6.1 Cllr H Davies emphasized again the importance for the town of the forthcoming Tour of Britain on 2 September. Had invited Mr Hywel Thomas to explain more about how we could become involved.
- 6.2 Local development plan consultation has been extended to August 29th. It is a good opportunity for us to highlight candidate sites in the area.
- 6.3 Renovations of the Town Hall are planned to start before the end of the financial year (i.e. February / March 2019).
- 6.4 Work on the Bawddwr due to start on 16 July 2018.
- 6.5 Work on the swimming pool is progressing. Cllr Paul noted the chippings used to fill the flower beds were been thrown everywhere by the children and were an accident waiting to happen. Cllr Davies asked for suggestions for an alternative solution for those areas. The Llandovery In Bloom committee to consider adding the flower beds outside the swimming pool to our planting areas.

7. COMMITTEE AND WORKING GROUP REPORTS / ADRODDIADAU PWYLLGORAU A GWEITHORAU

7.1 PROTOCOL committee had made two recommendations, 1. To accept outline format for meeting minutes 2. To accept the Guidelines for Committee meetings document subject to an addition that the Chair is to compile and publish the agenda. Cllr Paul noted that dates for committee meetings should be scheduled at the previous Town Council meeting unless shorter notice is required. She stated that the Finance Meeting will be on Monday 20 August at 7pm in the Heritage Centre.
Proposed Cllr Wright, Seconded Cllr Smith

7.2 HERITAGE CIO Cllr Jones noted that the work scheduled for the external paintwork of the Heritage Centre had not been carried out. Cllr Blud proposed and Cllr Hudson seconded that the work should be carried out as soon as possible. The Town Clerk to action getting quotes.
Cllr Jones asked about the ownership of the water cooler, the Town Clerk to look into this and remove the water cooler and cease any contract for supply.
The CIO and History Society will be promoting the new museum by starting a supporters' group and having a presence at the Sheep Festival.
Cllr Jones asked if the folding chairs were still in storage that they could be lent to the CIO for use for events.

7.3 PARKS AND PLAYGROUNDS CIO Cllr Wride noted that a bank account has been opened and a meeting was organized for the following week. It was noted that Town Council have not agreed to fund repairs to mowing equipment which belongs to a third party, not the Town Council. The Town Council has agreed to pay reasonable fuel costs in respect of mowing only.

7.4 One Voice Wales report received from Cllrs Dorothy and Nigel Burgess and noted.

8 TOWN CLERK'S REPORT / ADRODDIAD Y CLERC Y DREF

8.1 NO REPORT

9 MATTERS ARISING / MATERION SY'N CODI

9.1 Mr. Hywel Thomas addressed the council about the Tour and how beneficial to the town it can be if we make the most of it. The tour will enter the town from the back road (A 4069) from Llangadog and will be a sprint finish point, before moving out of the County. There will be helicopter coverage so any

displays highlighted on the ground can be seen. A note of such displays will be given to the aerial commentator. Anticipated arrival in the town is 12.48.

A number of green bikes and signs will be available for advertising the event. Town Council to seek permission for the locations of these bikes as soon as possible so that they can be in place before Royal Welsh week.

Free parking for the day has been sanctioned as has the entertainment licence. There will be a band available. Town Council was asked to encourage the shops to be open on the day as there is potential for a large number of visitors from all over. Good to have as much as possible going on in the town. Guided walks, information about suitable bike rides in the area. All activities will be publicized on the County Council Website.

The Tour provides its own marshals but it is hoped to get a good number of volunteers to provide information etc. to the visitors. Volunteers will receive a special green tour T shirt.

To this end, it was decided to hold a meeting on Monday 30th July at 7pm at the Rugby club to plan for organizing the day. The Mayor to contact other groups to ask them to attend. Mr Thomas was thanked for his attendance and he offered to come again if wanted.

9.2 No action to be taken at present on CCC rights of way. Town Clerk to inform CCC that the Town Council do not have the resources to take over maintenance of any rights of way from CCC and inform CCC if there are any rights of way which are obstructed.

9.3 Membership of Committees. The Mayor and Deputy to join all committees while in office. It was noted that Cllr Long had expressed a wish to leave some committees now he was no longer Mayor. Councillors were asked to inform the Town Clerk if they wished to change their membership of any committee.

9.5 Legal matters, lease for the Heritage Centre garden area with CCC been approved Town Clerk to sign and return.

9.6 Cllr Paul has spoken to Fiona Walker and she will look into restarting the Chamber of Commerce.

9.7 Armed forces day successful this year because of the sending off of the motorcyclists from the Household Division Motorcycle Club but needs to be looked at seriously for next year if we wish to make it a bigger event. Put on agenda for September or October.

9.8 Cllr D Burgess explained that she had been in touch with the businesses and the Journal and it was felt due to the low readership of the Journal, placing a promotional piece was not a cost effective exercise. Need to think of other ways to promote the town. It was suggested that photographs and regular press releases were a good way and Cllr Paul noted that Llandovery had been in The Carmarthenshire Herald on two occasions in one week recently in respect of Armed Forces Day and the Railway Event. The Town Clerk is to have a list of media contacts to circulate press releases to as and when opportunities arise.

9.9 Cllr Wride explained what the family that had contacted her plan to do in terms of voluntary work around the town. A number of additional suggestions were made.

9.10 In relation to the Town Trail app, Cllr Smith explained that there had been serious delays caused over translation, but the issue was now resolved and Luke Williams (Pach) was working on it. Cllr Paul stressed that it would be really good if it was ready before the Tour of Britain on 2 September and Cllr Smith will speak to Mr Williams about progress.

10 ACCOUNTS / CYFRIFION

10.1. It was resolved that the schedule from the RFO relating to income totalling £27.89 and payments totalling £1,788.90 for the period 1 to 30 June 2018 be approved.

10.2. The Consolidated Statement of Accounts and Budget Summary as at 30 June 2018 was considered and noted.

10.3. The Responsible Financial Officer's Report for July 2018 was noted.

10.4. It was resolved that Council's completed Annual Return for the year ended 31 March 2018 following the internal audit be approved, and that the RFO be authorised to send the Annual Return to the External Auditor.

10.5. It was resolved that an increase of £600 to LTC Budget Heading No. 4 (General Administration Expenses) for the purchase of computer and any other related equipment for the Clerk be approved.

11 CORRESPONANCE / GOBHEBIATH

11.1 Letter from the Trunk Road Agent noted with outline details of work.

11.2 A letter to be written by the Mayor congratulating William Jones on his selection but explaining that the council are not able to provide financial assistance to individuals due to its policy.

11.3 In relation to M Cape's email re College View, Town Clerk will pass on the concerns to Helen Fender PCSO.

12 REGENERATION – ACTION POINTS / ADFYWIO – PWYNTIAU GWEITHREDU

None brought forward. Cllr Blud noted that Llandovery needs better road sweeping and Town Clerk to ask CCC what current road sweeping arrangements are.

13 NEWS FROM THE TOWN HALL / NEWYDDION O'R NEUADD Y DREF

- Tour of Britain,
- CIO History Society promotion of new museum.

14 ANY OTHER BUSINESS - AT THE DISCRETION OF THE CHAIR /FOR INFORMATON ONLY UNRHYW FATER ARALL – FEL Y GWEL Y CADEIRYDD ORAU – ER GWYBODAETH YN UNIG

- Cllr Wride asked about League of Friends lack of support for Dr. Rees' suggestion for hospital. Cllr D Burgess and Cllr Jones explained that Dr. Rees had not included the Friends in his plans and they do not have full details of his proposals.
- The Mayor to send a letter to the Friends of the Station congratulating them on the successful celebrations and well maintained garden.
- Cllr Smith invited all Councilors to be present at the In Bloom presentations on 4 August. The Mayor tendered her apologies as she is on summer holiday.
- Cllr Hudson has been asked why the area around the Old Oak is in such a poor state. Cllr Smith explained that it had been taken off our schedule of work. Will need to be looked at again and this to be included as an item in the September meeting.
- Maintenance of the car park beds needs to be looked at in the Autumn

Signed:

Dr Robin Barlow
Clerc I Gyngor Tref Llanymddyfri
Clerk to Llandovery Town Council

Signed:

Annabel Graham Paul
Mayor